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# **Atkinson**

## **New Hampshire**



### **1994 Annual Report**

# Town of Atkinson

## Office Hours

### **SELECTMEN'S OFFICE • 362-5266**

Weekdays: 8:00 am - 4:00 pm

### **TOWN CLERK • 362-4920**

Monday: 10:00 am - Noon  
4:00 pm - 9:00 pm

Tuesday: 10:00 am - 5:00 pm  
6:00 pm - 8:00 pm

Wednesday: 10:00 am - 5:00 pm

Friday: 10:00 am - 5:00 pm

### **PLANNING BOARD / ZONING BOARD • 362-5761**

Weekdays: 8:00 am - 4:00 pm

2nd and 3rd Wednesday -  
Open at 4:00 pm

### **TAX COLLECTOR • 362-5357**

Monday: 3:00 pm - 9:00 pm

Wednesday: 10:00 am - 5:00 pm

Friday: 10:00 am - 4:55 pm

*\*\* Please check with Tax Collector for  
Summer Schedule.*

### **BUILDING INSPECTOR / CODE ENFORCEMENT • 362-5761**

Weekdays: 8:00 am - 4:00 pm

Monday: 7:00 pm - 9:00 pm

### **KIMBALL PUBLIC LIBRARY • 362-5234**

Monday: 2:00 pm - 8:00 pm

Tuesday: 10:00 am - 8:00 pm

Wednesday: 2:00 pm - 8:00 pm

Thursday: 10:00 am - 8:00 pm

Friday: 2:00 pm - 8:00 pm

Saturday: 10:00 am - 3:00 pm

### **ATKINSON FIRE DEPARTMENT**

**Emergency Number • 362-5311**

### **ATKINSON POLICE DEPARTMENT**

**Emergency Number • 362-5536**

*Business Number • 362-4001*

Weekdays: 8:00 am - 4:00 pm

Monday: 7:00 pm - 9:00 pm

Saturday: 9:00 am - 1:00 pm

### **ANIMAL CONTROL DEPARTMENT**

**Emergency Number • 362-4739**

### **TOWN GARAGE • 362-4010**

### **BRUSH DUMP**

**Open April - November**

Weekends: 9:00 am - 4:00 pm

### **RECYCLING DROP-OFF CENTER**

1st and 3rd Saturdays:

9:00 am - 1:00 pm

2nd and 4th Wednesdays:

2:00 pm - 4:00 pm

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### **SCHEDULE OF MONTHLY MEETINGS**

Selectmen: Mondays - 7:30 pm

Planning Board: 1st & 3rd Wednesdays

Board of Adjustment: 2nd Wednesday

Conservation Comm.: 2nd Monday

Budget Committee: 2nd Tuesday

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### **LOCAL ORGANIZATIONS**

Atkinson Garden Club

Friends of the Library

Grange

Historical Society

Lions Club

Tri-Town Friends

Women's Civic Club

***Atkinson***  
***Annual Report***

***For the year ending December 31,***  
***1994***



# In Memorium

***Alfred E Barney***

*Atkinson Planning Board, 1981 - 1985*  
*Atkinson Board of Adjustment, Alternate , 1981 - 1982*  
*Timberlane Budget Committee, 1982 - 1984*  
*Timberlane Regional School Board, 1985 - 1988*

***Christopher Cottis***

*Board of Adjustment, Alternate, 1982 - 1984*

***George French***

*Atkinson Fire Department, 1957 - 1968*

***Dudley "Duke" Gage***

*Atkinson Fire Department, 1992 - 1994*

***Kenneth Masera***

*Atkinson Fire Department, 1982 - 1983*  
*Board of Cemetery Trustees, 1991 - 1994*

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# Town Officials

**Moderator**

John W. Herlihy

**Board of Selectmen**

Robert C. Morse, Jr., Chairman

Joseph DeRosa

Charles George, Jr.

**Town Clerk**

Linda Jette

**Tax Collector**

Jessi Anastasi

**Treasurer**

Michael Turell

**Cemetery Trustees**

Una Collins

Deborah Hiett

Paul Quartarone

**Library Trustees**

Donald Blaszk, Chairman

Deborah Byers

Sally Dowd

Linda Jette

Jane Jones

**Municipal Budget Committee**

Richard Picone, Chairman

Oliver Jefts, Vice-Chairman

Brian Boyle

Janine Councilman

Ellen DeRosa, Resigned

Sandy Warde

Dayle Wiggin, Resigned

Joseph DeRosa, ex officio

**Road Agent**

Edward H. Stewart

**Sexton**

Edward H. Stewart

**Supervisors of the Checklist**

Martha MacDonald, Chairman

Virginia Busby

Suzanne Malone

**Trustees of Trust Funds**

Una Collins, Chairman

Dale Childs

Patricia Macomber

**Animal Control**

Dale Childs, Officer

Dawn Childs, Assistant

Shane Childs, Assistant

Matthew Woodman, Assistant

**Board of Adjustment**

Charles LeMay, Chairman

Sanford Carter

John W. Herlihy

Frank Polito

Richard Pyne

Merle Ashford, Alternate

David Rockwell, Alternate

**Building Inspector**

Robert J. Jones

Ronald F. Caswell, Assistant

**Building Needs Committee**

Barbara Snicer, Co-Chairman

Richard B. Wood, Co-Chairman

Virginia Busby

Fred Childs

Joseph DiVanna

John Kiley

Peter A. Lewis

Bergeron Norris

Margery White

**Cable TV Advisory Board**

Joseph DiVanna, Chairman

Michael Turell, Vice-Chairman

Deborah Byers

Ernest Munsey

Robert Murad

Barbara Snicer

Phyllis Tingley

Sheldon Wolff

**Civil Defense Director**

Patrick Judge

**Code Enforcement Officer**

Ronald F. Caswell

Robert J. Jones, Assistant

**Conservation Commission**

Christine Lewis, Chairman

Martin Feuer

Carole Hall

Diane Henderson

Gordon D. Henderson

# Town Officials/Employees

## Conservation Commission - Cont'd

Scott Kukshel  
Chet Ladd  
Joseph DiVanna, Alternate  
Jane Jones, Alternate  
Gordon Stone, Alternate

## Elderly Affairs Director

Philip V. Consentino

## Electrical Inspector

James Miller  
Philip A. Paglierani, Assistant

## Family Mediation Representatives

Patrick Judge  
Diane Kinney

## Fire Department

Michael Murphy, Chief  
Robert LaChance, Deputy  
John Rockwell, Captain  
Scott Sullivan, Lieutenant  
Kevin Landry, Lieutenant  
Al Goldstein, Lieutenant  
Donna LaChance, EMS Captain

### Members:

Albert Apitz	Robert Kawejsza
Daniel Beckwith	John Masse
Fred Beckwith	Keith Miller
Roger Clapp	Robert Neil
Roger Culliford	Nicholas Orio
Steven Cuscia	Timothy Roberts
Rick Daniels	Tony Signorino
Joseph DeRosa	Edward Stewart
Charles Earley	Donna Sullivan
Brett Greenlaw	John Sullivan
Garrett Gulubicki	Paul Sullivan
Nick Hantzis	James Swan
David Holigan	David Weymouth
Donna Holigan	Steven Wooster
Darrell Hollenbeck	

## Fire Inspectors

Charles Earley  
David Weymouth

## Forest Fire Warden

Michael Murphy  
Edward Stewart, Deputy

## Health Officer

Joseph Chamberlain  
Philip A. Busby, Assistant

## Planning Board

Philip A. Busby, Chairman  
Bradford Barnes  
Paul DiMaggio  
George Lemery  
Deidre Morse  
Henry Riehl, Resigned  
Thomas Dube, Alternate  
John Feuer, Alternate  
Charles Kendrick, Alternate  
Harold Morse, Alternate  
Robert C. Morse, ex officio

## Plumbing Inspector

William Ashford

## Police Department

Philip V. Consentino, Chief  
Vincent Dowd, Lieutenant  
Robert Woodbury, Lieutenant  
Patrick Judge, Sergeant  
Diane Kinney, Sergeant  
William McNulty, Sergeant  
Rick Daniels, Corporal

### Patrol Officers:

Patrick Clay  
Robert DesJardins  
Jeffrey Durand  
Robert LaChance  
Kevin Landry  
Charles McCarthy  
Robert C. Morse, Jr. (Reserve)  
Eric Platt  
Donald Roberts, Jr.  
David Salois  
John R. Tetreault

### Dispatch:

JoAnne Consentino  
Diane Kinney  
Karen Kinney

### Directors:

Dispatch Service	JoAnne Consentino
Juvenile Affairs	Dale Childs
Personnel	Sgt. William McNulty
Training	Lt. Vincent Dowd

### Special Assignments:

Court Prosecutor	Cpl. Rick Daniels
Scheduling	Sgt. Patrick Judge

### Special Officer:

Sally Dowd

### School Crossing Guard:

Charles McCarthy



# Town Officials/Employees

## **Recreation Commission**

Louis Panneton, Chairman  
Gretchen Nelson  
Kenneth Plourde  
Barbara Stewart

## **Rockingham Planning Commission Representatives**

Carole Hall  
Deidre Morse

## **Solid Waste District Representative**

Edward Stewart

## **Town Forester**

John Feuer

## **Community Center Committee**

Linda Jette, Chairman  
Jamison Tomasek, Vice-Chairman  
Wendy Doughty, Resigned  
Jane Jones  
Robert J. Jones  
Richard Wood  
Ruth Wood  
Lavon Butler, Alternate  
Deidre Morse, Alternate

## **Highway Safety Committee**

Dale Childs  
Fred Childs  
Philip V. Consentino  
Patrick Judge  
John Kiley  
Peter A. Lewis  
Robert Murad  
Edward Stewart

## **Memorial Day Committee**

Una Collins  
Janine Councilman  
Ellen DeRosa

## **Recycling Committee**

Vincent Marchand, Chairman  
Barbara Belmer  
Greg Czarnecki  
Donald DeCesare  
Patrick Judge  
Patricia Macomber  
Leann Moccia  
Paul Moccia  
Betty Rollins  
Suzanne Romano

## **Town Employees**

Fred Childs, *Maintenance Supervisor*  
Jane Cole, *Selectmen's Assistant*  
Shirley Galvin, *Planning Board Assist.*  
Joann Kiley, *Assist. Town Clerk*  
Rochelle LaFontaine, *Dep. Town Clerk*  
Sandra LeVallee, *Bookkeeper*  
Patricia Macomber, *Bud. Comm. Clerk*  
Pamela Murphy, *Fire Dept. Clerk*  
James Rafferty, *Deputy Treasurer*  
Ellen Winn, *Selectmen's Clerk*  
Eleanor Zaremba, *Deputy Tax Collector*

## **Kimball Public Library Staff**

Joe Rodio, Director  
Carolyn Birr, Children's Librarian  
Christina Barney  
Roberta Cianci  
Ann Donahue  
Cynthia Gunda  
Joan Houle  
Shannon McCarthy  
Nancy Pine  
Betty Rollins

## *Volunteers:*

Marge Callahan  
Dorothy Gordon  
Virginia Gielbunt  
Donald Holstrom  
Elsie Mauriello  
Thelma Pine  
Bert Wedgwood

## **ACTV - 20 Production Staff**

Michael C. Turell, Producer  
Barbara Snicer, Producer  
JoAnne Consentino  
William M. Gordon  
Edward E. Houle  
Denise Jackson  
Jeannie C. Lonergan  
Christopher Ryan  
Jay Ryan  
Robin Snicer  
Barbara Stewart  
Robert Tingley  
Raymond Viglione  
C. D. Wisecarver  
Richard B. Wood

## **Town Report Coordinator:**

Pat Macomber

# Board of Selectmen

Atkinson took a major step forward in 1994, when the Police Department moved from the historic but very small Police Station, originally built as a schoolhouse, into their spacious, newly renovated quarters in the Rockwell School. Many of our townspeople join us in happily reclaiming town guardianship of the Rockwell School, now the Rockwell Building, originally built in 1845 as the Universalist Church.

The Atkinson Government Study Committee, appointed in April, moved swiftly to review Atkinson town government and submit their objective recommendations as to needed improvements. Several of their recommendations appear on the 1995 warrant for voter action. The Selectmen urge you to consider and approve their recommendations which are based on their thorough research of our town as well as several other comparable New Hampshire communities. Our thanks to this dedicated committee and the completion of their monumental task. They have graciously volunteered to help us through the initial stages of implementation of many of their recommendations.

The Selectmen also enthusiastically support the expansion of Woodlock Park, to provide much-needed additional recreational space for our kids, and to add enhancements which will encourage our seniors to participate in healthy, outdoor activities. The project has been considered worthy of designation for a \$25,000 federal grant, and two leagues - Timberlane Soccer and Timberlane Baseball - have committed to contribute \$10,000 each to the project. We encourage your Town Meeting support.

Our continued thanks to the many volunteers who serve to keep Atkinson Government in good stead. Special thanks to our employees, several of whom have been with us for many years. We are grateful for the loyalty and dedication of all.

*Respectfully submitted,*

**Robert C. Morse, Jr.,** *Chairman*  
*Atkinson Board of Selectmen*

# Financial Statement

For Year Ended December 31, 1994

## Assets

### Cash:

In Hands of Treasurer	\$2,651,734.57
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### Capital Reserve Funds:

Fire Department	\$285,168.10
Cable Television	43,102.84
Building Needs	26,020.57

Total Capital Serve Funds	354,291.51
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### Unredeemed Taxes:

End of Year 1993	\$82,052.84
End of Year 1992	23,008.71

Total Unredeemed Taxes	105,061.55
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### Uncollected Taxes:

Levy of 1994	245,443.21
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Total Assets	<u><u>\$3,356,530.84</u></u>
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## Liabilities

### Accounts Owed by the Town:

Special Appropriations	\$65,000.00
School District Taxes Payable	2,352,004.90

Total Accounts Owed by Town	\$2,417,004.90
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Capital Reserves	354,291.51
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Total Liabilities	<u>\$2,771,296.41</u>
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Fund Balance	585,234.43
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Total Liabilities and Fund Balance	<u><u>\$3,356,530.84</u></u>
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# 1994 Appropriations

## General Government

Executive.....	\$118,325.00
Elections / Registration.....	70,307.00
Financial Administration.....	80,751.00
Legal Expense.....	11,500.00
Personnel Administration.....	57,762.00
Planning / Zoning.....	9,400.00
General Government Buildings.....	61,487.00
Cemeteries.....	18,950.00
Insurance.....	61,000.00
Advertising / Regional.....	4,286.00

## Public Safety

Police.....	279,781.00
Ambulance.....	23,000.00
Fire.....	157,670.00
Bldg. Inspections.....	31,200.00
Civil Defense.....	1,000.00

## Highways and Streets

Highways and Streets.....	372,139.00
Street Lighting.....	22,800.00

## Sanitation

Solid Waste Collection.....	10,700.00
Solid Waste Disposal.....	297,856.00

## Health

Agencies/Hospitals.....	37,913.00
Animal Control.....	14,625.00

## Welfare

Direct Assistance.....	25,000.00
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## Culture and Recreation

Parks and Recreation.....	48,164.00
Library.....	100,270.00
Patriotic Purposes.....	1,346.00
Other Culture/Recreation.....	6,345.00

## Conservation

Conservation.....	4,339.00
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## Economic Development

Economic Development.....	5,000.00
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## Debt Service

Principal-Long Term.....	70,000.00
Interest-Long Term.....	16,415.00
Interest-TAN.....	25,000.00

## Transfers Out

To Capital Reserve.....	81,000.00
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<b>Total Appropriations</b>	<b>\$2,125,331.00 **</b>
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\*\* All departmental budgets include approved warrant articles

# Summary Inventory of Valuation

## Value of Land Only:

Current Use	\$152,788.00	
Residential	99,233,000.00	
Commercial Industrial	4,932,700.00	
	<hr/>	
<b>Total Taxable Land</b>		<b>\$104,318,488.00</b>

## Value of Buildings Only:

Residential	188,288,800.00	
Manufactured Housing	50,200.00	
Commercial/Industrial	10,156,700.00	
	<hr/>	
<b>Total Taxable Buildings</b>		<b>198,495,700.00</b>

## Public Utilities:

Gas	169,200.00	
Electric	1,314,900.00	
	<hr/>	
<b>Total Public Utilities</b>		<b>1,484,100.00</b>

<b>Valuation Before Exemptions</b>	<b>\$304,298,288.00</b>
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## Exemptions:

Blind Exemption (4)	60,000.00	
Elderly (39)	2,775,000.00	
Physically Handicapped (2)	5,700.00	
Solar/Wind power (10)	101,916.00	
	<hr/>	
<b>Total Exemptions</b>		<b>(2,942,616.00)</b>

<b>Net Valuation on Which Tax Rate is Computed:</b>	<b>\$301,355,672.00</b>
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# Tax Rate Computation

## Town Portion:

Appropriations	\$2,125,331.00
Less: Revenues	(1,132,491.00)
Less: Shares Revenues	(5,833.00)
Plus: Overlay	99,783.00
War Service Credits	47,600.00

**Net Town Appropriation**  
*Municipal Tax Rate*

**\$1,134,390.00**

**\$3.77**

## School Portion:

Due to Local School	\$4,720,005.00
Less: Shares Revenues	(69,367.00)

**Net School Appropriation**  
*School Tax Rate*

**\$4,650,638.00**

**\$15.43**

## County Portion:

Due to County	\$396,389.00
Less: Shares Revenues	(3,626.00)

**Net County Appropriation**  
*County Tax Rate*

**\$392,763.00**

**\$1.30**

***Combined 1994 Tax Rate***

**\$20.50**

**Total Property Taxes Assessed**      **\$6,177,791.00**

Less: War Service Credits      (47,600.00)

**Total Property Tax Commitment**      **\$6,130,191.00**

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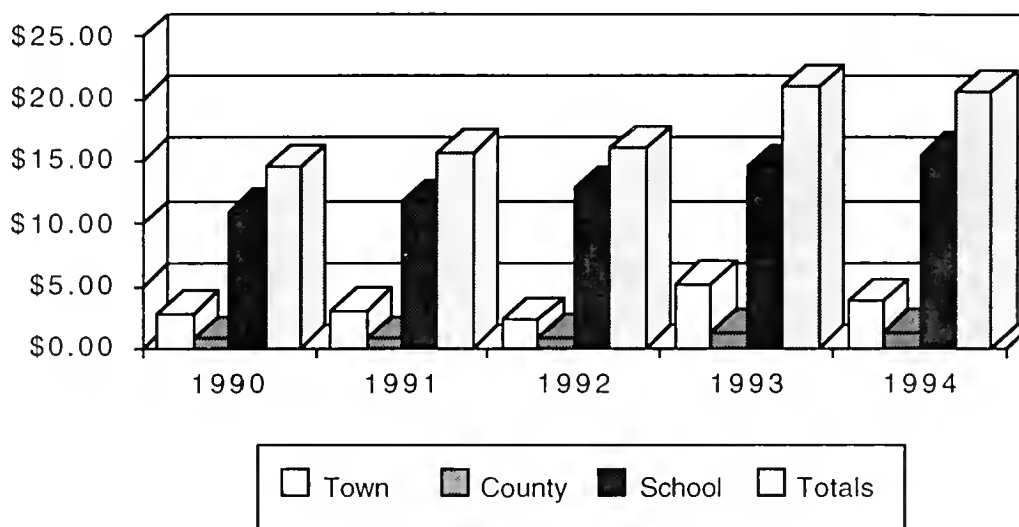
**Net Assessed Valuation**      **\$301,355,672.00**

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# Tax Rate Analysis

1990 - 1994



	1990	1991	1992	1993	1994
Town	\$2.84	\$3.09	\$2.30	\$5.13	\$3.77
County	.77	.81	.95	1.30	1.30
School	10.89	11.70	12.75	14.47	15.43
<b>Totals</b>	<b>\$14.50</b>	<b>\$15.60</b>	<b>\$16.00</b>	<b>\$20.90</b>	<b>\$20.50</b>

# Comparative Statement

Percent of Budget	Department	1994				Unexpended Balance	Overdrafts	1995 Carryover
		1994 Carryover	1994 Budget	Receipts/ Reimburse	1994 Expenditures			
6.27%	Executive		\$118,325.00	\$1,796.35	\$103,014.85	\$15,310.15		
3.38%	Elections/Registrations		\$63,807.00		\$58,192.77	\$5,614.23		
4.28%	Financial Administration		\$80,751.00		\$71,335.17	\$9,415.83		
0.61%	Legal		\$11,500.00		\$10,296.06	\$1,203.94		
3.06%	Personnel Administration		\$57,762.00		\$51,865.80	\$5,896.20		
0.50%	Planning/Zoning		\$9,400.00	\$2,049.56	\$4,072.19	\$5,327.81		
2.51%	Gen. Govt. Buildings		\$47,387.00		\$39,130.05	\$8,256.95		
0.50%	Cemeteries		\$9,450.00	\$4,575.00	\$8,828.51	\$621.49		
3.23%	Insurance		\$61,000.00		\$52,998.70	\$8,001.30		
0.23%	Advertising & Regional		\$4,286.00		\$4,286.00	\$0.00		
14.49%	Police Department		\$273,511.00	\$15,102.75	\$261,229.16	\$12,281.84		
1.22%	Hospitals/Ambulance		\$23,000.00		\$22,999.92	\$0.08		
4.74%	Fire Department		\$89,570.00	\$10,432.00	\$74,791.95	\$14,778.05		
1.65%	Building Inspections		\$31,200.00	\$40,082.04	\$29,524.93	\$1,675.07		
0.05%	Civil Defense		\$1,000.00		\$956.18	\$43.82		
17.83%	Highway Department		\$336,734.00		\$309,722.06	\$27,011.94		
1.21%	Street Lighting		\$22,800.00		\$22,159.14	\$640.86		
0.06%	Recycling		\$1,200.00	\$4,936.10	\$243.42	\$956.58		
15.78%	Waste Disposal		\$297,856.00	\$561.00	\$282,781.17	\$15,074.83		
1.91%	Health		\$36,024.00	\$8,730.00	\$38,399.00	\$144.01		
0.77%	Animal Control		\$14,625.00	\$4,515.00	\$14,480.99	\$17,035.70		
1.32%	General Assistance		\$25,000.00		\$7,964.30	\$5,995.99		
1.47%	Recreation		\$27,734.00	\$6,320.00	\$21,738.01	\$1,307.39		
0.68%	Care of Grounds		\$12,760.00		\$11,452.61	\$2,228.23		
0.41%	Community Center		\$7,670.00		\$5,441.77	\$8,891.92		
5.31%	Library		\$100,270.00		\$91,378.08	\$971.91		
0.07%	Memorial Day		\$1,346.00		\$374.09	\$127.35		
0.10%	Atkinson Days		\$1,800.00		\$1,672.65	\$3,728.03		
0.24%	Cable Television		\$4,545.00		\$816.97	\$762.00		
0.20%	Care of Trees		\$3,682.00	\$21,799.68	\$2,920.00	\$2,580.82		
0.03%	Conservation Commission	\$3,478.00	\$657.00		\$1,554.18	\$0.00		\$2,580.82
3.71%	Principal-Long Term Debt		\$70,000.00		\$70,000.00	\$0.00		
0.87%	Interest-Notes & Bonds		\$16,415.00		\$16,415.00	\$0.00		
1.32%	Interest-TANS		\$25,000.00		\$0.00	\$25,000.00		
<b>100.00 %</b>	<b>Totals</b>	<b>\$3,478.00</b>	<b>\$1,888,067.00</b>	<b>\$120,899.48</b>	<b>\$1,693,035.68</b>	<b>\$200,884.32</b>	<b>\$2,375.00</b>	<b>\$2,580.82</b>

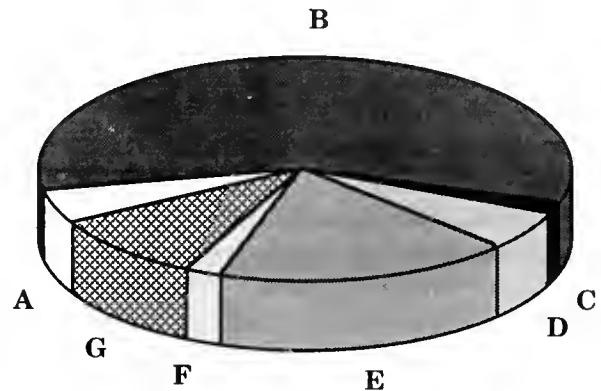


# Revenue and Expenditures

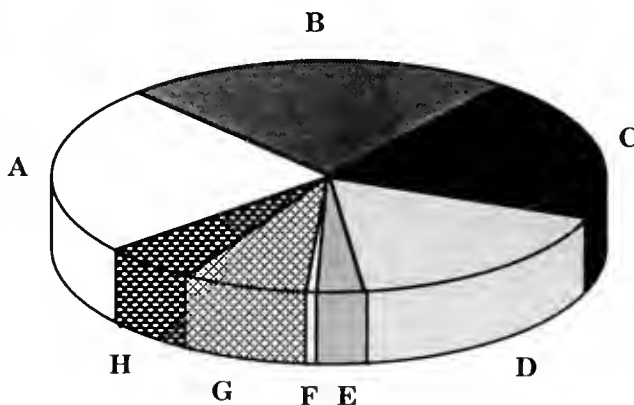
## Revenue

(A) Penalties and Interest	\$53,511.05
(B) Motor Vehicle	604,368.50
(C) Licenses and Permits	15,304.15
(D) Building Permits	59,244.04
(E) State Revenue	182,281.36
(F) Departmental Income	23,282.30
(G) Miscellaneous Revenue	97,035.63

<b>Total Revenue</b>	<b><u>\$1,035,027.03</u></b>
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## Expenditures



(A) General Government	\$406,644.20
(B) Public Safety	389,502.14
(C) Highways	343,629.71
(D) Sanitation	283,024.59
(E) Health	52,879.99
(F) Welfare	7,964.30
(G) Culture/Recreation	122,975.75
(H) Debt Service	86,415.00

<b>Total Expenditures</b>	<b><u>\$1,693,035.68</u></b>
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# Tax Collector's Report

	Debits	Credits
<b>Taxes Committed to Collector</b>		
Property Taxes	\$6,132,178.00	
Supplement Taxes	168.00	
Over Payments on Property Taxes	11,142.01	
Interest Collected on Delinquent Property Taxes	3,267.55	
	<hr/>	
<b>Total Debits</b>	<b>\$6,146,755.56</b>	
<b>Remittances to Treasurer</b>		
Property Taxes		\$5,885,902.79
Interest Collected		3,267.55
Uncollected Taxes - 12/31/94 (Per Tax Collector's List)		
Property Taxes		246,443.21
Overpayments		11,142.01
		<hr/>
<b>Total Credits</b>		<b>\$6,146,755.56</b>

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## Levy of 1993

<b>Uncollected Taxes - 1/1/94</b>		
Property Taxes	\$299,166.39	
Supplement	13.08	
Interest Collected on Delinquent Property Taxes	16,737.41	
	<hr/>	
<b>Total Debits</b>	<b>\$315,916.88</b>	
<b>Remittances to Treasurer</b>		
Property Taxes		\$297,299.53
Interest Collected		16,737.41
<b>Abatements Made During Year</b>		
Property Taxes		1,879.94
		<hr/>
<b>Total Credits</b>		<b>\$315,916.88</b>

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**Current Use** **\$6,500.00**

**Remitted to Treasurer - 1994** **\$6,451,667.95**

# Summary of Tax Liens

## Debits

	1993	1992	1991/Prior
Balance - Beginning January 1, 1993		\$85,807.78	\$45,893.40
Taxes Executed to Town	\$168,019.06		
Interest Collected	5,052.48	12,416.21	13,929.10
<b>Total Debits</b>	<b>\$173,071.54</b>	<b>\$98,223.99</b>	<b>\$59,822.50</b>

## Credits

Remittances to Treasurer During Fiscal Year			
Redemptions	\$85,966.22	\$62,799.07	\$44,505.41
Interest & Cost	5,052.48	12,416.21	13,929.10
Abatements During Year			1,387.99
Unredeemed Taxes End of Year	82,052.84	23,008.71	
<b>Total Credits</b>	<b>\$173,071.54</b>	<b>\$98,223.99</b>	<b>\$59,822.50</b>

*Respectfully submitted,*

**Jessi Anastasi,**  
*Tax Collector*

# Town of Atkinson

## 1986 Town Hall Bond Payment Schedule

<b>Year Ended 12/31</b>	<b>Original Amount</b>	<b>Total Annual Maturities Paid</b>
	<b>\$717,261.00</b>	
1987	77,261.00	\$77,261.00
1988	75,000.00	75,000.00
1989	75,000.00	75,000.00
1990	70,000.00	70,000.00
1991	70,000.00	70,000.00
1992	70,000.00	70,000.00
1993	70,000.00	70,000.00
1994	70,000.00	70,000.00
1995	70,000.00	
1996	70,000.00	
<b>Totals</b>	<b>\$717,261.00</b>	<b>\$577,261.00</b>

# Treasurer's Summary

January 1, 1994 to December 31, 1994

(Unaudited)

## Cash on Hand

General Account	\$ 50,088.17
Money Market	144,993.95
Investment	2,456,652.45

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<b>Total Cash on Hand</b>	<b>\$2,651,734.57</b>
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## Recap

### Balance

Beginning Balance - January 1, 1994	\$2,346,115.92
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### Revenues submitted by:

Tax Collector	\$6,440,621.62
Town Clerk	609,399.79
Departments	324,865.28

9,721,002.61

Interest	57,030.84	9,778,033.45
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Expenditures	(7,215,348.58)
Outstanding Checks and NSF's	89,049.70

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<b>Net Cash Balance - December 31, 1994</b>	<b>\$2,651,734.57</b>
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## Short Term Debt Summary

Balance - January 1, 1994	\$0.00
Amounts Borrowed	0.00
Interest Paid	0.00
Payments Made	0.00

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<b>Balance - December 31, 1994</b>	<b>\$0.00</b>
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## Long-Term Debt Summary

Balance Outstanding - January 1, 1994	\$210,000.00
Bonds Issued	0.00
Principal Payment - June 1, 1994	70,000.00

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<b>Balance Outstanding - December 31, 1994</b>	<b>\$140,000.00</b>
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# Salaries

Jessi Anastasi	\$19,067.50	Joann Kiley	\$4,567.92
William Ashford	5,575.00	Timothy King	1,034.10
Christina Barney	1,407.00	Diane Kinney	12,498.02
Daniel Beckwith	2,511.45	Karen Kinney	1,162.80
Carolyn Birr	11,539.59	Robert LaChance	1,729.00
David Birr	376.20	Rochelle LaFontaine	10,016.50
David Brown	60.00	Kevin Landry	3,152.50
Jay Cadorette	15.60	Shaun LeBlanc	910.00
Ronald Caswell	530.00	Sandra LeVallee	23,256.00
Joseph Chamberlain	8,505.00	Patricia Macomber	1,789.97
Dale Childs	12,676.70	Leigh Maglia	957.50
Dawn Childs	544.90	Ann Martin	778.80
Shane Childs	1,411.80	John Masse	9,096.19
Fred Childs	14,662.65	Charles McCarthy	9,469.30
Roberta Cianci	7,540.00	Shannon McCarthy	2,638.10
Patrick Clay	4,027.20	William McNulty	2,176.55
Jane Cole	28,695.60	James Miller	5,600.00
JoAnne Consentino	14,195.30	Robert Morse	2,875.02
Philip Consentino	12,847.74	Pamela Murphy	3,056.20
Daniel Cote	1,530.35	George Murray	858.60
John Daniels	32,757.60	Philip Paglierani	3,195.00
Joseph DeRosa	2,625.06	Michelle Panneton	1,055.70
Robert DesJardins	8,421.60	Patricia Parker	1,829.25
Susan Divito	977.50	Mark Peirce	159.60
Ann Donahue	4,640.36	Nancy Pine	1,218.00
Sally Dowd	118.75	Eric Platt	6,331.29
Vincent Dowd	16,607.74	Patricia Plourde	1,249.30
Mary Duffy	140.00	Joseph Poist	2,432.00
Jeffrey Durand	9,693.10	James Rafferty	500.00
Charles Earley	2,165.00	Donald Roberts	1,454.40
Jill Edgecomb	532.15	Joseph Rodio	11,538.48
Timothy Fairfield	1,377.95	Betty Rollins	3,411.70
Bradford Faucher	1,017.00	Cheryl Rossi	140.26
Kenneth Forbes	91.20	David Salois	641.70
John Frazier	1,328.85	Jonathan Shikes	107.95
Shirley Galvin	24,174.00	Edward Stewart	17,151.00
Charles George	2,500.08	James Swan	1,717.70
Christie Giglio	437.50	John Tetreault	29,392.39
Susan Gleason	10,318.45	Michael Turell	1,500.00
Cynthia Gunda	348.00	David Weymouth	7,255.00
Joan Houle	9,802.50	Mary Widman	1,037.90
Brad Jeffrey	62.55	Carla Wilson	1,688.00
Linda Jette	36,833.25	Ellen Winn	16,140.00
Robert Jones	12,500.00	Matthew Woodman	617.50
Patrick Judge	7,534.60	Eleanor Zarembo	1,369.35
Cynthia Kenney	235.00		

**Total Salaries** **\$545,715.91**

# Town Clerk

**For the Year Ending December 31, 1994**

Motor Vehicle Fees.....	\$586,524.00
Dog Licenses.....	3,811.00
Dog Fines (Unlicensed).....	139.00
Marriage Licenses.....	1,440.00
Boat Permit Fees.....	1,982.55
Boat Agent Fees, Town.....	118.00
Boat Agent Fees, State.....	283.50
Articles of Agreement Fees.....	10.00
Title Fees.....	2,692.00
UCC Fees.....	1,520.54
Certified Copy Fees.....	446.00
Tax Lien Fees.....	150.00
Filing Fees.....	15.00
Dredge and Fill Fees.....	60.00
Pole and Cable License Fees.....	10.00
Municipal Agent Fees.....	15,152.50

**Paid Treasurer**

**\$614,354.09**

I hereby certify that the above is correct according to the best of my knowledge and belief.

*Respectfully submitted,*

***Linda S. Jette,***  
*Town Clerk*

# Kimball Public Library

January 1, 1994 to December 31, 1994

## Money Market - Trustee Account:

Opening Balance - January 1, 1994		\$4,187.17
Receipts:		
Gifts	\$1,808.00	
Interest	133.70	
Total Receipts		1,941.70
Expenditures		(27.40)
<b>Ending Balance - December 31, 1994</b>		<b>\$6,101.47</b>

## NOW Account:

Opening Balance - January 1, 1994		\$2,238.46
Receipts:		
Interest	\$ 41.57	
Fines	4,330.15	
Copy Machine	837.10	
Video Fines	1,702.10	
Miscellaneous *	2,837.08	
Total Receipts		9,748.00
Expenditures:		
Books, Magazines and Subscriptions	\$5,985.77	
Videos	1,063.70	
Museum Passes	110.00	
Miscellaneous	1,618.29	
Total Expenditures		(8,777.76)
<b>Ending Balance - December 31, 1994</b>		<b>\$3,208.70</b>

\* Includes Ruth Campbell Fund, gifts for specific collections, fees for lost books, non-resident cards, etc.

*Respectfully submitted,*

**Jane Gaudette Jones, Treasurer**  
*Kimball Public Library Trustees*



# Town Meeting Summary

## March 1994

Article 2. Amendment to expand the commercial district on the east side of Main Street from the Plaistow/Atkinson line to Robie Lane at a distance of 300 feet from the easterly side of Main Street. **Passed - Yes 313 No 191**

Article 3. Amendment to delete Section 400:6 to coincide with state statutes. **Passed - Yes 362 No 90**

Article 4. Amendment to delete Section 620:10A to eliminate conflict with the town ordinance relative to rural residential cluster development sprinklering requirements. **Passed - Yes 349 No 17**

Article 5. Amendment to Section 460 to coincide with state law sign regulation. **Passed - Yes 361 No 107**

Article 6. Raise \$1,888,067.00 to defray town charges:

Executive	\$118,325.00
Election/Registration	63,807.00
Financial Administration	80,751.00
Legal	11,500.00
Personnel Administration	57,762.00
Planning and Zoning	9,400.00
General Govt. Buildings	47,387.00
Cemeteries	9,450.00
Insurance	61,000.00
Advertising/Regional	4,286.00
Police Department	273,511.00
Ambulance	23,000.00
Fire Department	89,570.00
Building Inspection	31,200.00
Civil Defense	1,000.00
Highway Department	336,734.00
Street Lighting	22,800.00
Recycling	1,200.00
Waste Disposal	297,856.00
Health	36,024.00
Animal Control	14,625.00
General Assistance	25,000.00
Recreation	27,734.00
Care of Grounds	12,760.00
Community Center	7,670.00
Library	100,270.00
Memorial Day	1,346.00

## Town Meeting Summary, March 1994

Atkinson Day	1,800.00
Cable Television	4,545.00
Conservation Commission	657.00
Care of Trees	3,682.00
Principal	70,000.00
Interest	16,415.00
Interest	25,000.00

### **Passed**

Consensus Vote to Hire Street Sweeping - **Failed** Yes 37 No 45

Article 39. Reports of Town Officers. Moment of silence in memory of William R. Rollins, William Hirsch, Paul Converse and Louise Barnum Lavoie. Birthday salute to Fred Childs. Vincent Marchand named Recycler of the Year. Honors to retiring Budget Committee members Patrick Judge and Dale Childs.

Article 7. Raise \$27,405 to reclaim and resurface first 1,350 feet of Belknap Drive.

### **Passed**

Article 8. Raise \$300,000 to reclaim and resurface 5,800 feet of Provide Hill Road. Amendment by Edward Stewart to \$150,000. Budget Committee advised their recommendation of this article was withdrawn because no formalized plans were available.

Amendment to reduce amount to \$150,000. **Failed**

Article 8 **Failed**

Article 9. Petitioned article to confirm classification of the Hemlock Heights Roads as Class V Town Road. **Failed**

Article 10. Vote to raise and appropriate \$60,000 to be added to the Fire Department Capital reserve Fund established for the purpose of acquiring fire equipment and vehicles as determined by the Board of Engineers' schedule of replacement. **Passed**

Article 11. Appropriate \$68,100 to purchase a combination Forestry/Rescue/Mini-Pump truck to replace Forestry No. 1, such funds to come from the Fire Department's Capital Reserve Fund. **Passed**

Article 12. Sell 1961 fire truck known as Forestry No. 1. **Passed**

Article 29. Raise and appropriate \$9,500 to enable the town to conduct a hazardous waste collection day. **Passed**

# Budget Committee

In preparing the budget for the Town of Atkinson for 1995, the Municipal Budget Committee has worked diligently to trim any frills from the warrant while insuring that there are enough funds to provide all necessary services to the townspeople.

In an honest effort to do this, we had to use the resources of all departments. We also asked department heads to keep their budgets level funded, with the exception of 3% raises and longevity factors of town employees, insurance, taxes and new services. This has been a difficult task to perform, and I have appreciated all the input from the townspeople.

Because all members of this committee are also taxpayers, we are attuned to the feelings of the majority of other residents of the Town. The majority of our property taxes are to fund the Timberlane School District, and we have done our best to present a down-to-earth budget for 1995.

You will find two budget forms in the insert this year. One is the traditional format, which separates the total operating budget and specifies warrant article costs. The second is the State format, which gives you a total budget figure, and allocates warrant article costs to the departments, thereby providing an instant view of the costs of running the individual departments.

I would like to thank all the members of the Budget Committee for their time, understanding and unwavering effort. Thanks also to our secretary, Pat Macomber, and to Dale Childs and Jane Cole for jobs well done. Last but not least, thanks to our department heads and the Selectmen for their cooperation and support.

*Respectfully submitted,*

**Richard Picone,**  
*Chairman*

# STATE OF NEW HAMPSHIRE

## ATKINSON TOWN WARRANT

To the inhabitants of the Town of Atkinson in the County of Rockingham in said State, qualified to vote in Town Affairs -

You are hereby notified to meet at the Atkinson Town Hall on Tuesday, the fourteenth day of March next at 8:00 o'clock in the forenoon, to act upon the articles required to be voted on by official ballot. By vote of the Selectmen, the polls for the meeting will remain open from 8:00 o'clock in the forenoon until 8:00 o'clock in the evening.

All voters are further notified to meet at 1:00 o'clock in the afternoon on Saturday, the eighteenth day of March next, at the Dyke Auditorium of the Atkinson Academy, to act on all other articles in this warrant.

*ARTICLE 1.* To choose all necessary Town officers for the coming year.

*ARTICLE 2.* By Petition of Robert Snicer, etal: "To see if the Town will vote to combine the office of Town Clerk with the office of Tax Collector, thereby creating a new office of Town Clerk/Tax Collector, to be held by one individual, this position to be a 3-year elected, salaried position to become effective in March, 1997."

Yes

No

**Recommended by the Board of Selectmen**

*ARTICLE 3.* "Shall we adopt an exemption for the totally and permanently disabled? The exemption, based on assessed value, for qualified taxpayers shall be Fifteen Thousand Dollars (\$15,000.00). To qualify, the person must have been a New Hampshire resident for at least 5 years and own and occupy the real estate individually or jointly; or if the real estate is owned by a spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$10,000.00 or, if married, a combined net income of not more than \$12,000.00 and own net assets not in excess of \$50,000.00 excluding the value of the person's residence."

Yes

No

**Recommended by the Board of Selectmen**

*ARTICLE 4.* Are you in favor of the adoption of the amendment proposed by the Atkinson Planning Board for the Zoning Ordinance which creates a new section 460. ACCESSORY USES: EXTENDED FAMILY ACCESSORY LIVING UNIT, which would allow, by special exception, the creation of housing for members of extended families. Such housing would be included in single family dwellings and would clearly be accessory to the principal dwelling unit. The technical revisions are as follows:

a. create a new Section 460. ACCESSORY USES: EXTENDED FAMILY ACCESSORY LIVING UNIT

b. to renumber the remaining sections accordingly.

Yes

No

The proposed ordinance reads as follows:

460:0 The objectives of this section are to:

- a. Empower families with a tool to provide housing assistance to extended family members who are in a personal hardship situation, while at the same time affording all parties the necessary privacy and living arrangements conducive to harmonious habitation in a single family residence;
- b. Provide dwelling units to meet the needs of smaller households, both young and old;
- c. Provide dwelling units in single-family neighborhoods that are appropriate for different housing demands, thereby lessening fluctuations in the demand for Town services, e.g. education and elderly care;
- d. Extend the strict definition of single-family housing to serve the narrow scope of this particular housing need;
- e. Preserve the intent of single family housing. This ordinance places strict physical limitations on size and access to the accessory living unit. It is intended that the accessory living unit will not be a wholly separate and self-sufficient living unit and in fact the occupants of the accessory living unit will have access to and use space in the principal living unit.
- f. Protect the single family residential character of a neighborhood by ensuring that the accessory living unit is permitted only in an owner-occupied house and under such conditions as to protect the property values and the health, safety, and welfare of the public.

460:1 An Extended Family Accessory Living Unit shall be allowed in residential zones by special exception from the Board of Adjustment if the Extended Family Accessory Living Unit complies with the following:

- a. The accessory living unit shall be subject to the standards and conditions for a special exception as set forth in this Ordinance.
- b. No more than one accessory living unit shall be allowed per single-family dwelling. The accessory living unit shall be included in said single-family dwelling and shall not be permitted within accessory structures located on the same lot as the single-family dwelling.
- c. The single-family dwelling or the accessory living unit shall not be converted to a condominium or any other form of legal ownership distinct from the ownership of the existing single-family dwelling. An accessory living unit shall be recorded by deed addendum at the Registry of Deeds, indicating the conditions and limitations of the approval granted.
- d. The single-family dwelling to which an accessory living unit has been added shall be owner-occupied.
- e. Accessory living units will be allowed only as part of single family detached housing.
- f. The accessory living unit, and any related changes to the property, shall be designed so that the appearance remains that of a single family residence and is consistent with the single family character of other residences in the neighborhood. Any new entrances shall be located on the side or in the rear of the building.
- g. Direct access from the principal living unit living space to the accessory living unit shall be provided.
- h. The accessory living unit shall be no more than 500 square feet in size, shall be clearly accessory to the principal dwelling unit and shall consist of no more than one bedroom.

i. Any and all construction shall be in accordance with the building standards of the Town of Atkinson in effect at the time of construction.

j. In accordance with the standards of the Town and the standards of the New Hampshire Water Supply and Pollution Control Division, the septic facilities shall be adequate to service both the existing single-family dwelling and the accessory living unit.

k. The occupancy shall be limited to a specific extended family member(s). For the purposes of this ordinance, extended family is defined as parents (and their spouses), grandparents (and their spouses), children (and their spouses), grandchildren, and persons under legal guardianship. In the event the specific extended family member(s) vacate said unit, the special exception shall expire and any new occupancy shall require a new special exception application.

In conjunction with the proposed Extended Family Accessory Living Unit special exception, the Board of Adjustment would have to adopt rules and regulations and/or requirements for the application to the Board of Adjustment. These should include the following:

a. The Applicant shall provide a plan, at a scale no greater than 1"=1/4", indicating the proposed alterations to the existing residence.

b. The Applicant shall provide plans indicating all exterior elevations of the existing and proposed building.

c. The Applicant shall provide a site plan, drawn to scale, of the existing lot and any proposed changes to driveways, parking areas, etc.

d. The Applicant shall submit evidence, in the form of a certification by a State of New Hampshire licensed soil scientist and/or septic system designer, that the septic system shall comply with the standards of the Town of Atkinson and/or the New Hampshire Water Supply and Pollution Control Division, whichever is more stringent.

e. The Applicant shall submit data that adequate potable water, according to the standards of the State of New Hampshire, is available to both dwelling units.

*ARTICLE 5.* Are you in favor of the adoption of the amendment proposed by the Atkinson Planning Board for the Town Zoning Ordinance which would repeal the present wetlands ordinance (Section 410. WETLANDS ZONING) and replace it with a new, more clearly written ordinance and provides a mechanism for the Planning Board to hire a technical consultant for environmental review. The provision would reference existing state and federal documents, decrease existing 100' buffer distance to 50' and would further define wetlands and the criteria for judging its boundaries and/or its degradation. The technical revisions are as follows:

- a. to delete Section 410. WETLANDS ZONING in its entirety; and
- b. to replace with the following language:

Section 410. WETLANDS CONSERVATION DISTRICT ZONING.

Yes

No

The proposed ordinance reads as follows:

#### Section 410. WETLANDS CONSERVATION DISTRICT ZONING

The purpose of the Wetlands Conservation District is to protect the public health, safety and general welfare of the community by controlling and guiding the use of land areas defined as wetlands.

It is intended that this Section shall:

- a. Prevent the development of structures and land uses on naturally occurring wetlands which will contribute to pollution of surface and groundwater by wastewater or regulated substances (under 40 CFR 302 of SARA, Title III) or sedimentation;
- b. Prevent the destruction of, or significant changes to, natural wetlands which provide flood protection; provide filtration of water flowing into ponds and streams, augment stream flow during dry periods and are connected to the ground or surface water supply;
- c. Protect wildlife habitats, maintain ecological values and support other public purposes such as those cited in RSA 482-A:1;
- d. Protect potential water supplies and existing aquifers (water bearing stratum) and aquifer recharge areas, as noted in the Town of Atkinson Water Resource Management and Protection Plan, prepared in 1991 by the Rockingham Planning Commission;
- e. Prevent unnecessary or excessive expense to the Town for the purpose of providing and/or maintaining essential services and utilities which might be required as a result of development in wetlands;
- f. Prevent damage to structures and properties caused by inappropriate development in wetlands.

#### 410:2 NON-LOCAL PERMITS

Notwithstanding the provisions of this section or local approval of proposed uses, any permits required by the Water Supply and Pollution Control Division under RSA 485-a:17, the N.H. Wetlands Board under RSA 482-a, the New Hampshire Department of Environmental Services (DES) under RSA 483-b, or the U.S. Army Corps of Engineers under Section 404 of the Clean Water Act shall be obtained prior to the use of alteration of wetlands. Separate local approval of regulated uses in wetlands shall be required irrespective of obtaining non-local permits.

#### 410:3 AREA OF JURISDICTION

- a. Definition of Wetlands: Wetlands are areas that are inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal conditions do support a prevalence of vegetation typically adapted for life in saturated soil conditions. They include, but are not limited to, swamps, bogs, marshes, ponds, lakes, and all such areas as included in the jurisdictional definition of the NH State Wetland Board Administrative Rules, Chapter Wt 100 amended.
- b. Delineation of Wetlands: Site specific wetlands identification shall be prepared using order 1 soil mapping standards adopted by the NH Board of Natural Scientists, and in accordance with the evaluative criteria and mapping standards for wetlands delineation as determined in the publication entitled Federal Manual for Identifying and Delineating Jurisdictional Wetlands, January, 1989.

#### 410:4 BOUNDARY APPEALS

In the event that the Building Inspector, Planning Board, or Conservation Commission questions the validity of the boundaries of a wetland area on a specific parcel of land, or upon the written petition of the owner or any abutter of the said property to the Planning Board, the Board may call upon the services of a scientist qualified to delineate wetlands in accordance with the standards and criteria specified in Section 410:3 above in order to examine said area and report the findings to the

Planning Board for a site specific determination of the boundary. Testing procedures that are necessary to resolve boundary appeals shall be conducted at the expense of the landowner.

#### 410:5 PERMITTED USES

The following uses shall be permitted as specified provided that the proposed use will not cause a degradation of the wetland(s) in question. For the purposes of this ordinance, "degradation" shall be defined as change in the condition of a wetland that would result in the significant net loss of any of the functional values set forth in RSA 482-A:1, and in the New Hampshire Code of administrative Rules, Chapter Wt 700 Prime Wetlands.

a. Any use otherwise permitted by the zoning ordinance and by state and federal laws that does not involve the erection of a structure or that does not alter the surface configuration of the land by the addition of fill or by dredging, except for the following:

*The construction of fences, footbridges, catwalks and wharves only, provided: (1) said structures are constructed on posts or pilings so as to permit unobstructed flow of water; (2) the natural contour of the wetland is preserved; and (3) the Conservation Commission has reviewed and not objected to the proposed construction.*

b. Agriculture, including grazing, hay production, truck gardening and silage production provided that such use is shown not to cause significant increases in surface or groundwater contamination by pesticides or other toxic or hazardous substances and that such use will not cause or contribute to soil erosion. Best management practices, as defined by the NH Department of Agriculture shall be followed.

c. Forestry and tree farming to include the construction of access roads for said purpose. Any and all work shall be in compliance with test management practices as developed by the Department of Resources & Economic Development's (DRED) Division of Forests and Lands.

d. Wildlife habitat development and management.

e. Public and private outdoor recreational uses, consistent with the purpose and intent of this Section, and as defined in Section 300. DEFINITIONS

f. Conservation areas and nature trails.

g. Water impoundment and the construction of well water supplies, in compliance with permits required by the Department of Environmental Services (DES) Water Resources Division and Water Supply and Pollution Control.

h. Drainage ways to include streams, creeks, or other paths of normal runoff water and common agricultural land drainage. Said work shall be in accordance with best management practices and specifications stated in the 1992 publication entitled Stormwater Management and Erosion and Sedimentation Control for Urban and Developing Areas in New Hampshire, DES and RCCD.

#### 410:6 CONDITIONAL USES

410:6.1 Conditional Use Permit: Under the enabling authority granted by RSA 674:21 II, a conditional use permit may be granted by the Planning Board for the following uses or alterations in wetlands, provided that all of the conditions listed in subsection 410:6.2 below are met.

a. Construction of roads and other access ways, and for pipelines, power lines, and other transmission lines, provided that the proposed construction is essential to the productive use of land not within the Wetlands Conservation District;



- b. Construction of those uses that constitute common treatment associated with a permitted use (e.g. drainage within a farm field, other farm uses, installation of storm water management structures, etc.);
- c. Water impoundments constructed for the enhancement of a wetland area.

#### 410:6.2 Conditions:

- a. That the use for which the permit is sought cannot feasibly be carried out on a portion or portions of the lot which are outside the Wetlands Conservation District;
- b. That the design, construction and maintenance of the proposed use will, to the extent feasible, minimize detrimental impact on the wetland and that no alternative design which does not impact a wetland or which has less detrimental impact on the wetland is feasible;
- c. In cases where the proposed use is temporary or where construction activity disturbs areas adjacent to the immediate use, that the landowner agrees to restore the site as nearly as possible to its original grade and condition following construction;
- d. That the proposed use will not create a hazard to individual or public health, safety and welfare due to the loss of wetland, the contamination of groundwater, or other reason;
- e. That all required permits shall be obtained from the New Hampshire Water Supply & Pollution Control Commission under RSA 485-A:17, the Wetlands Board under RSA 483-A, and the United States Army Corps of Engineers under section 404 of the Clean Water Act prior to attention or construction.

410:6.3 Environmental Assessment: The Planning Board, after consultation with the Conservation Commission, may require the applicant to submit an environmental assessment citing the impacts to flora and fauna, as well as wetlands, when necessary to evaluate an application made under this section. The cost of this assessment shall be borne by the applicant. The Planning Board may also assess the applicant reasonable fees to cover the costs of the review of technical studies required under this section.

#### 410:6.4 Performance Security:

Prior to the granting of a Conditional Use Permit under this section, the Planning Board may require that the applicant submit a performance security to ensure that all construction is carried out in accordance with an approved design. The security shall be submitted, in a form and amount and with surety and conditions satisfactory to the Town, prior to the issuance of any permit authorizing construction.

#### 410:7 SPECIAL EXCEPTION FOR NONCONFORMING LOTS

Special exceptions to permit the erection of a structure on nonconforming lots of records shall be made by authorization of the Board of Adjustment provided that the board finds that the following criteria are met:

- a. That the lot upon which an exception is sought was an official lot of record, as recorded in the Rockingham County Registry of Deeds prior to the date on which this amendment was posted and published in the Town.
- b. That the use for which the exception is sought cannot feasibly be carried out on a portion or portions of the lot which are outside a wetland area.
- c. That due to the provisions of this Section no reasonable and economically viable use of the lot can be made without the exception.

d. That the design and construction of the proposed use will, to the extent practical, be consistent with the purpose and intent of this Section.

e. That the proposed use will not create a hazard to individual or public health, safety and welfare due to the loss of wetland, the contamination of ground water, or other reason.

The Board of Adjustment may themselves, or upon petition from the Building Inspector, Conservation Commission or abutters, hire a qualified consultant or consultants to prepare such studies as are necessary to determine whether the conditions set forth above have been met. The cost of such studies shall be borne by the applicant.

#### 410:8 LOT SIZE DETERMINATION

Areas defined as poorly drained soils in this Article may be used to fulfill a portion of the minimum lot size or other density limitation required by the zoning ordinance and subdivision regulations, provided that a non-wetland area of not less than 30,000 square feet of contiguous area which is configured adequately to accommodate all required structures and utilities such as wastewater disposal and water supply (including primary and auxiliary leach field locations) is contained and identified on the lot. No open bodies of water may be used to satisfy minimum lot size.

#### 410:9 BUFFER PROVISIONS

The following provisions define further restrictions on land uses allowed within specified setbacks from the edge of wetlands:

a. No accessory buildings or constructed site improvements shall be constructed within 50 feet of a wetland, except as provided for below. For the purposes of this ordinance "constructed site improvements" shall be defined as any modification of the topography or soil of the site which alters the surface configuration of the land, including but not limited to, the construction of buildings, roads, driveways, patios, drainageways and impoundments.

1. The erection of accessory structures shall be permitted, provided such structures (a) are free standing from the principal building on the site; (b) are uninhabited, (c) discharge no waste materials; and (d) taken together, are no larger than 250 sq. ft. in gross floor area;

2. Constructed site improvements other than accessory structures shall be permitted within the wetland buffer area provided that the conditions specified in Subsection 410:6.2 are satisfied.

b. No subsurface wastewater disposal system shall be constructed within 75 feet of the edge of any Type A Hydric Soil or 50 feet of any Type B Hydric Soil.

c. All construction, forestry and agriculture activities within 100 feet of any wetland shall be undertaken with special care to avoid soil erosion and siltation of wetlands. The Planning Board, pursuant to its subdivision and site plan review authority, may require an erosion control plan approved by the Rockingham County Conservation District for any project undertaken upgradient of a wetland.

#### 410:10 REMEDY FOR VIOLATIONS

Any wetlands altered in violation of this Ordinance shall be restored at the expense of the violator(s) as provided by RSA 483-A:5.

**ARTICLE 6.** To see if the Town will vote to make the position of tax collector a one-year, elected, salaried position, effective March, 1996.

**Recommended by the Board of Selectmen  
Recommended by the Budget Committee**

**ARTICLE 7.** To see if the Town will vote to eliminate the fee-based stipends and establish salaries for the Town Clerk, effective March, 1997, and Tax Collector, effective March, 1996, with all fees to be returned to the General Fund.

**Recommended by the Board of Selectmen  
Recommended by the Budget Committee**

**ARTICLE 8.** To see if the Town will vote to establish the position of Town Administrator, with a salary range of \$35,000 - \$45,000 annually; to authorize the Selectmen to advertise for and interview candidates, with the position to be filled by June 1, 1995; and to raise and appropriate up to the sum of **Thirty Two Thousand Three Hundred Twenty Five Dollars (\$32,325.00)** for first year costs, identified as:

Salary - (1/2 year)	\$22,500.00
FICA	1,750.00
Health Insurance	3,075.00
Testing, Miscellaneous	5,000.00

**Recommended by the Board of Selectmen  
Not Recommended by the Budget Committee**

**ARTICLE 9.** To see if the Town will vote to raise and appropriate up to the sum of **Two Hundred Forty Thousand Dollars (\$240,000.00)** for the reconstruction of 5,200 feet of Providence Hill Road, from Salem Road to Windmill Lane at a width of twenty-four feet, in accordance with Town Standards.

**Recommended by the Board of Selectmen  
Not Recommended by the Budget Committee**

**ARTICLE 10.** Submitted by Petition of Daniel W. Stewart, Sr., etal. "To see if the Town will vote to raise and appropriate up to the sum of **One Hundred Nine Thousand Dollars (\$109,000.00)** for the reconstruction of 3,600 feet of Providence Hill Road to a width of twenty-two feet."

**Not Recommended by the Board of Selectmen  
Not Recommended by the Budget Committee**

**ARTICLE 11.** Submitted by Petition of Daniel W. Stewart, Sr., etal. "To see if the Town will vote to raise and appropriate up to the sum of **Twenty Five Thousand Five Hundred Sixty Dollars (\$25,560.00)** to reclaim and resurface 1,415 feet of Pheasant Lane. All work to be performed under the supervision of the Road Agent."

**Not Recommended by the Board of Selectmen  
Recommended by the Budget Committee**

**ARTICLE 12.** Submitted by Petition of Daniel W. Stewart, Sr., etal. "To see if the Town will vote to raise and appropriate up to the sum of **Forty One Thousand Nine Hundred Forty Six Dollars (\$41,946.00)** to reclaim and resurface 2,070 feet of Oak Hill Circle. All work to be performed under the supervision of the Road Agent."

**Not Recommended by the Board of Selectmen  
Recommended by the Budget Committee**

*ARTICLE 13.* Submitted by Petition of Daniel W. Stewart, Sr., etal. "To see if the Town will vote to raise and appropriate up to the sum of **Forty One Thousand Two Hundred Fifty Four Dollars (\$41,254.00)** to reclaim and resurface 2,036 feet of Old Coach Road. All work to be performed under the supervision of the Road Agent."

**Not Recommended by the Board of Selectmen**  
**Recommended by the Budget Committee**

*ARTICLE 14.* By Petition of Edward Stewart, etal: "To see if the Town will vote to accept Sleepy Hollow Road as a Town Road and raise **One Thousand Five Hundred Dollars (\$1,500.00)** to gravel and grade."

**Not Recommended by the Board of Selectmen**  
**Not Recommended by the Budget Committee**

*ARTICLE 15.* By Petition of Edward Stewart, etal: "To see if the Town will vote to accept Houle's Grove Road as a Town Road and raise **Three Thousand Five Hundred Dollars (\$3,500.00)** to gravel and grade."

**Not Recommended by the Board of Selectmen**  
**Not Recommended by the Budget Committee**

*ARTICLE 16.* To see if the Town will vote to replace the position of elected Road Agent with an appointed, full-time Highway Supervisor, with a salary range of \$30,000 to \$35,000 annually, exclusive of benefits, and to authorize the Selectmen to advertise for and interview candidates, with the position to be filled by March 15, 1996.

**Recommended by the Board of Selectmen**  
**Not Recommended by the Budget Committee**

*ARTICLE 17.* Submitted by Petition of Daniel W. Stewart, Sr., etal: "To see if the Town will vote to change the term of the Highway Agent from One (1) year to Three (3) years under the provisions of RSA 231:62." (BALLOT VOTE REQUIRED.)

**Not Recommended by the Board of Selectmen**

*ARTICLE 18.* To see if the Town will vote to raise and appropriate up to the sum of **Fifty Thousand Dollars (\$50,000.00)** to refurbish 1981 Engine 3.

**Recommended by the Board of Selectmen**  
**Not Recommended by the Budget Committee**

*ARTICLE 19.* To see if the Town will vote to raise and appropriate the sum of **Sixty Thousand Dollars (\$60,000.00)** to be added to the Fire Department Capital Reserve Fund established for the purpose of acquiring fire equipment and vehicles as determined by the Board of Engineers' schedule of replacement.

**Recommended by the Board of Selectmen**  
**Not Recommended by the Budget Committee**

*ARTICLE 20.* To raise such sums of money as may be necessary to defray the town charges during the ensuing year and make appropriations for same.

*ARTICLE 21.* To see if the Town will vote to raise and appropriate up to the sum of **Thirty Thousand Five Hundred Ninety Five Dollars (\$30,595.00)** to fund the position of a third full-time police officer. These funds will be used to pay the officer's salary from April 1, 1995 until December 31, 1995 and all related fringe benefits.

The appropriation will be reimbursed by any Federal funds for which the town is eligible and which are received through a grant application.

Yearly salary, includes overtime	\$21,280.00
Health Insurance	4,653.00
Training	520.00
Physicals	250.00
Uniforms	365.00
Weapon, Leather and Duty Gear	1,000.00
Bullet Proof Vest	425.00
FICA	1,627.00
Total	\$30,595.00

**Recommended by the Board of Selectmen**  
**Recommended by the Budget Committee**

*ARTICLE 22.* To see if the Town will vote to sell, by bid or sale, a Ford cruiser.

**Recommended by the Board of Selectmen**  
**Recommended by the Budget Committee**

*ARTICLE 23.* To see if the Town will vote to raise and appropriate the sum of **Ten Thousand Dollars (\$10,000.00)** to research sites and for engineering costs for a new Fire Station.

**Recommended by the Board of Selectmen**  
**\$5,000.00 Recommended by the Budget Committee**

*ARTICLE 24.* To see if the Town will vote to raise and appropriate up to the sum of **Eight Thousand Seven Hundred Fifty Dollars (\$8,750.00)** for renovations to the Fire Station including two new bathrooms and a new radio room.

**Recommended by the Board of Selectmen**  
**Recommended by the Budget Committee**

*ARTICLE 25.* To see if the Town will vote to raise and appropriate up to the sum of **Eighty Nine Thousand Dollars (\$89,000.00)** for expansion and improvements at Woodlock Park; Twenty Five Thousand Dollars (\$25,000.00) to be reimbursed by a Federal Grant through the Department of Resources and Economic Development; Twenty Thousand Dollars (\$20,000.00) to be reimbursed through donations from the Timberlane Youth Soccer League and the Atkinson Youth Baseball League and a sum not to exceed Forty Four Thousand Dollars (\$44,000.00) to come from town appropriations.

This project will include:

- Construction of two multi-use baseball fields with mini-mite soccer fields usable in the outfields.
- Re-purpose the existing baseball/soccer field area on the West side of Pope Road into two full-sized soccer fields with multi-use abilities for use as T-ball and softball.
- Construct one female and one male handicapped accessible restroom facility.
- Improve Woods Trail system including making one wheelchair accessible trail to Hovey Meadow Pond.
- Improve existing parking and expand to approximately double its size.
- Construct a covered meeting area with attached storage room.

**Recommended by the Board of Selectmen**  
**Recommended by the Budget Committee**

*ARTICLE 26.* To see if the Town will vote to raise and appropriate up to the sum of **Twelve Thousand Dollars (\$12,000.00)** to purchase new computers and software to computerize the Town Clerk's Office.

**Recommended by the Board of Selectmen**  
**Recommended by the Budget Committee**

*ARTICLE 27.* To see if the Town will vote to establish a Capital Reserve Fund for the town's one-third share of the State's \$360,000.00 reconstruction project at the intersection of Main Street and Sawyer Avenue, and vote to raise and appropriate the sum of **Ten Thousand Dollars (\$10,000.00)** to be put into this fund.

**Recommended by the Board of Selectmen**  
**Recommended by the Budget Committee**

*ARTICLE 28.* To see if the Town will vote to appropriate **Twenty One Thousand Dollars (\$21,000.00)** to the Capital Reserve Fund established to develop and equip a facility for the Atkinson Community Television, such monies to come from the revenue given to the Town by Harron Cablevision per the Franchise Agreement.

**Recommended by the Board of Selectmen**  
**Recommended by the Budget Committee**

*ARTICLE 29.* To see if the Town will vote to raise and appropriate up to the sum of **Five Thousand Dollars (\$5,000.00)** for a Space Utilization Survey for Kimball Public Library.

**Recommended by the Board of Selectmen**  
**Recommended by the Budget Committee**

*ARTICLE 30.* To see if the Town will vote to raise and appropriate up to the sum of **Fifteen Thousand Dollars (\$15,000.00)** representing first year costs of a four-year re-evaluation of the town.

**Recommended by the Board of Selectmen**  
**Recommended by the Budget Committee**

*ARTICLE 31.* To see if the Town will vote to make Sexton an appointed position as provided for in RSA 289:7-II, which states "Cemetery trustees may appoint a cemetery custodian or sexton who shall not be a trustee and who shall be responsible to the cemetery trustees for supervising work done in the cemeteries".

**Recommended by the Board of Selectmen**

*ARTICLE 32.* To see if the Town will vote to raise and appropriate the sum of **Two Thousand Five Hundred Dollars (\$2,500.00)** to begin recording Cemetery Deeds in Rockingham County Registry of Deeds, and to require that all future deeds be recorded with the Registry of Deeds.

**Recommended by the Board of Selectmen**  
**Recommended by the Budget Committee**

*ARTICLE 33.* To see if the Town will vote to raise and appropriate up to the sum of **Fifteen Thousand Three Hundred Sixty Nine Dollars (\$15,369.00)** to repair the stone walls around the Old Cemetery.

**Not Recommended by the Board of Selectmen**  
**Not Recommended by the Budget Committee**

**ARTICLE 34.** To see if the Town will vote to raise and appropriate up to the sum of **Ninety Thousand Dollars (\$90,000.00)** to acquire 6 acres of land between the Old and New Cemeteries for future expansion of the town's cemeteries.

**Recommended by the Board of Selectmen  
\$45,000.00 Recommended by the Budget Committee**

**ARTICLE 35.** To see if the Town will vote to accept the following Perpetual Care Funds:

- **NEW CEMETERY**

Atkinson Historical Society: W.W. II Veterans Leslie H Rockwell Jr. and Richard K. Rockwell, Lots 61 and 68; Vietnam veteran Theodore Gonyer, Lot 166. (Memorial Day plant only);

Barbara Courchaine, Lots 143 and 144 - \$300.00;

Mary P Murphy, Lot 154 - Shrubs primarily - \$200.00;

Beatrice Reynolds and Marion Weeks, Lots 29 and 36 - \$300;

Beatrice E. Griffin Woodcock - Lot 131 - \$300;

Wilfred and Shirley Senter, Lots 98 and 99 - \$300.

- **OLD CEMETERY**

Louise B. Lavoie Estate - Lower Level Lots 76 and "G" - \$1,000.00;

Betty Rollins - Section II, Lot 30, Shrubs primarily - \$200.

- **OLD CEMETERY - SECTION III**

Barbara Bird, Lot 78 - Shrubs primarily - \$200;

John and Shirley Donahue, Lot 135 - \$500;

Julie Masera, Lots 65 and 66 - Shrubs primarily - \$200;

Monique Moron - Lot 175 - \$300;

Rocco Sabatino - Lots 68 and 69 - \$250.

**Recommended by the Board of Selectmen  
Recommended by the Budget Committee**

**ARTICLE 36.** To see if the town will vote to amend Paragraph 1 of the Cemetery Ordinance to read: "It is ordered that the Atkinson Cemeteries will be open to the public between sunrise and sunset, seven days a week."

**Recommended by the Board of Selectmen**

**ARTICLE 37.** To see if the Town will vote to make the following changes to the Cemetery Rules and Regulations:

Change No. 4 to read: "A plan of each cemetery, with the lot numbers and containing the names of owners as known, shall be kept in Town Hall. The **Board of Cemetery Trustees** shall indicate in each lot the exact location of graves made in the same."

Change No. 8 to read: "All actual interments, disinterments, or removals shall be made by the Sexton or under his direction. Funerals within the cemetery proper shall be under the **supervision of the Board of Cemetery Trustees** as to routes taken."

Change No. 11 to read: "All interments shall be conducted between April 15 and November 15, or at the discretion of the **Cemetery Trustees**. Add: "The fall closing date of the cemeteries shall be determined by the Board of Cemetery Trustees, using weather and road conditions as guidelines."

Change the last line of No. 14 to read: "The amount of that coverage must provide adequate interest income for their care; the requested amount shall be Two Hundred Dollars (\$200.00) as principle."

**Recommended by the Board of Selectmen**

*ARTICLE 38.* To see if the Town will vote to adopt the following ordinance relative to the numbering of houses:

"In the interest of public safety, all homes, buildings and other structures shall clearly display, at a location that provides for unobstructed view from the street, the identifying building name and/or house number as recorded in the Town Assessor's Office. Such building identification shall conform to the following conditions as prescribed by the Atkinson Fire Chief:

1. Building identification name or house number shall be located in the vicinity of the front door.

2. In the event the front door does not face the street, the building identification number shall appear on the corner of the building nearest the driveway.

3. Building identification shall be no smaller than 4 inches in height.

4. Buildings which are not visible from the road shall display the building identification name and/or house number at a location approved by the Atkinson Fire Chief.

Effective July 1, 1995, all homes, buildings or other structures will have building identification in place, or face fines of up to \$10.00 per day for every day the violation continues.

Effective April 1, 1995, any home, building or other structure which requires a permit from the Building Inspector shall be required to comply with the building identification requirements.

The Code Enforcement Officer of the Town of Atkinson shall enforce the provisions of this ordinance."

*ARTICLE 39.* To see if the Town will vote to accept Atkinson Farm Road as a Town Road.  
**Recommended by the Board of Selectmen**

*ARTICLE 40.* To see if the Town will vote to accept Jasmine Drive as a Town Road.  
**Recommended by the Board of Selectmen**

*ARTICLE 41.* By Petition of Edward Stewart, etal: "To see if the Town will vote to accept Rose Lane as a Town Road."  
**Not Recommended by the Board of Selectmen**

*ARTICLE 42.* To see if the Town will vote to reinstate the Inventory form.  
**Not Recommended by the Board of Selectmen**

*ARTICLE 43.* To see if the Town will vote to require the licensing of cats.  
**Not Recommended by the Board of Selectmen**

*ARTICLE 44.* To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen pursuant to RSA 33:7 and 33:7A or otherwise, to hire such sums of money as the Town will need in anticipation of taxes.

*ARTICLE 45.* To hear reports of the town officers and committees and act upon same and transact any other business that may legally come before the meeting.

Given under our hands this twenty-first day of February, 1995.

**Board  
of  
Selectmen**

ROBERT C. MORSE, JR., Chairman  
CHARLES GEORGE, JR.  
JOSEPH A. DEROSA



# 1994/1995 Summary Budget Comparison

As of: 3/1/95

Account Number	Department	Budgeted 1994	Proposed Budget 1995	Net Change
4130	Executive	\$118,325.00	\$121,070.00	\$2,745.00
4140.1	Elections/Registrations (Town Clerk)	\$62,957.00	\$64,060.00	\$1,103.00
4140.3	Elections/Registrations	\$800.00	\$600.00	\$-200.00
4140.4	Vital Statistics	\$50.00	\$50.00	\$0.00
4150	Financial Administration	\$80,751.00	\$82,783.00	\$2,032.00
4153	Legal	\$11,500.00	\$11,500.00	\$0.00
4155	Personnel Administration	\$57,762.00	\$70,181.00	\$12,419.00
4191	Planning & Zoning	\$9,400.00	\$10,700.00	\$1,300.00
4194	General Government Buildings	\$47,387.00	\$47,097.00	\$-290.00
4195	Cemeteries	\$9,450.00	\$12,175.00	\$2,725.00
4196	Other Insurance	\$61,000.00	\$59,000.00	\$-2,000.00
4197	Advertising/Regional	\$4,286.00	\$4,368.00	\$82.00
4210	Police Department	\$273,511.00	\$288,735.00	\$15,224.00
4215	Hospitals/Ambulances	\$23,000.00	\$23,000.00	\$0.00
4220	Fire Department	\$89,570.00	\$90,350.00	\$780.00
4240	Building Inspections	\$31,200.00	\$31,550.00	\$350.00
4290	Civil Defense	\$1,000.00	\$1,000.00	\$0.00
4311	Highway Department	\$336,734.00	\$328,448.00	\$-8,286.00
4316	Street Lighting	\$22,800.00	\$22,800.00	\$0.00
4323	Recycling	\$1,200.00	\$1,200.00	\$0.00
4324	Waste Disposal	\$297,856.00	\$306,000.00	\$8,144.00
4411	Health	\$5,850.00	\$8,000.00	\$2,150.00
4415	Health - Dues	\$30,174.00	\$31,555.00	\$1,381.00
4419	Animal Control	\$14,625.00	\$24,175.00	\$9,550.00
4442	General Assistance	\$25,000.00	\$11,000.00	\$-14,000.00
4520.1	Recreation	\$27,734.00	\$28,789.00	\$1,055.00
4520.2	Care of Grounds	\$12,760.00	\$12,847.00	\$87.00
4520.8	Atkinson Community Center	\$7,670.00	\$11,560.00	\$3,890.00
4550	Library	\$100,270.00	\$108,331.00	\$8,061.00
4583	Memorial Day	\$1,346.00	\$1,346.00	\$0.00
4589.1	Atkinson Family Days	\$1,800.00	\$2,000.00	\$200.00
4589.2	Cable Television	\$4,545.00	\$3,945.00	\$-600.00
4611	Conservation Commission	\$657.00	\$1,554.00	\$897.00
4619	Conservation Care of Trees	\$3,682.00	\$3,332.00	\$-350.00
4711	Principal Long Term Debt	\$70,000.00	\$70,000.00	\$0.00
4721	Interest Town Hall Bond	\$16,415.00	\$10,920.00	\$-5,495.00
4723	Interest Tax Anticipation	\$25,000.00	\$25,000.00	\$0.00
Totals		\$1,888,067.00	\$1,931,021.00	\$42,954.00

# 1995 Warrant Articles

#	Article Description	Proposed Amount	Recommended by Selectmen	Budget Committee	
				Recommended	Not Recommended
8	Town Administrator	\$32,325.00	\$32,325.00		\$32,325.00
9	Providence Hill	\$240,000.00	\$240,000.00		\$240,000.00
10	Providence Hill	\$109,000.00			\$109,000.00
11	Pheasant Lane	\$25,560.00		<b>\$25,560.00</b>	
12	Oak Hill Circle	\$41,946.00		<b>\$41,946.00</b>	
13	Old Coach Road	\$41,254.00		<b>\$41,254.00</b>	
14	Sleepy Hollow Road	\$1,500.00			\$1,500.00
15	Houle's Grove Road	\$3,500.00			\$3,500.00
18	Refurbish Fire Truck	\$50,000.00	\$50,000.00		\$50,000.00
19	Fire Capital Reserve	\$60,000.00	\$60,000.00		\$60,000.00
21	Third Full-Time Officer	\$30,595.00	\$30,595.00	<b>\$30,595.00</b>	
23	Fire Station Engineering	\$10,000.00	\$10,000.00	<b>\$5,000.00</b>	\$5,000.00
24	Fire Station Renovations	\$8,750.00	\$8,750.00	<b>\$8,750.00</b>	
25	Woodlock Park	\$89,000.00	\$89,000.00	<b>\$89,000.00</b>	
26	Town Clerk Computers	\$12,000.00	\$12,000.00	<b>\$12,000.00</b>	
27	Sawyer Ave Capital Reserve	\$10,000.00	\$10,000.00	<b>\$10,000.00</b>	
28	Cable Capital Reserve	\$21,000.00	\$21,000.00	<b>\$21,000.00</b>	
29	Library Survey	\$5,000.00	\$5,000.00	<b>\$5,000.00</b>	
30	Quarterly Re-Val	\$15,000.00	\$15,000.00	<b>\$15,000.00</b>	
32	Cemetery Deeds	\$2,500.00	\$2,500.00	<b>\$2,500.00</b>	
33	Cemetery Stone Walls	\$15,369.00			\$15,369.00
34	Cemetery Land	\$90,000.00	\$90,000.00	<b>\$45,000.00</b>	\$45,000.00
<b>Totals</b>		<b>\$914,299.00</b>	<b>\$676,170.00</b>	<b>\$352,605.00</b>	<b>\$561,694.00</b>

# 1995 Proposed Budget

## (State Form)

Purpose of Appropriation	W.A. #	Actual	Actual	Selectmen's	Budget Committee	
		Appropriation	Expenditures		Recommended	Not Recommended
		Prior Year	Prior Year	Recommended	Budget	
GENERAL GOVERNMENT						
Executive	8	\$118,325.00	\$103,014.85	\$152,595.00	\$121,070.00	\$32,325.00
Elections/Registrations	26,32	\$70,307.00	\$79,209.00	\$79,208.00	\$79,210.00	
Fin. Administration		\$80,751.00	\$71,335.17	\$82,783.00	\$82,783.00	
Revaluation of Property	30	\$5,000.00	\$0.00	\$15,000.00	\$15,000.00	
Legal Expenses		\$11,500.00	\$10,296.06	\$11,500.00	\$11,500.00	
Pers. Administration		\$57,762.00	\$51,865.80	\$70,235.00	\$70,181.00	
Planning & Zoning		\$9,400.00	\$4,072.19	\$10,700.00	\$10,700.00	
Gen. Govt. Buildings	24	\$61,487.00	\$52,327.38	\$55,847.00	\$55,847.00	
Cemeteries	33,34	\$18,950.00	\$18,114.00	\$102,175.00	\$57,175.00	\$60,369.00
Insurance		\$61,000.00	\$52,998.70	\$61,000.00	\$59,000.00	
Advertising/Regional		\$4,286.00	\$4,286.00	\$4,368.00	\$4,368.00	
PUBLIC SAFETY						
Police	21	\$279,781.00	\$267,464.06	\$317,980.00	\$319,330.00	
Hospitals/Ambulance		\$23,000.00	\$22,999.92	\$23,000.00	\$23,000.00	
Fire Department	18,23	\$157,670.00	\$74,791.95	\$150,350.00	\$95,350.00	\$55,000.00
Building Inspector		\$31,200.00	\$29,524.93	\$31,550.00	\$31,550.00	
Civil Defense		\$1,000.00	\$956.18	\$1,000.00	\$1,000.00	
HIGHWAYS AND STREETS						
Highways	9,10,11,12					
& Streets	13,14,15	\$372,139.00	\$341,392.12	\$677,208.00	\$437,208.00	\$354,000.00
Street Lighting		\$22,800.00	\$22,159.14	\$22,800.00	\$22,800.00	
SANITATION						
Waste Collection		\$10,700.00	\$443.90	\$1,200.00	\$1,200.00	
Waste Disposal		\$297,856.00	\$282,781.17	\$310,117.00	\$306,000.00	

# 1995 Proposed Budget - Cont'd

Purpose of Appropriation	W.A. #	Actual Appropriation Prior Year	Actual Expenditures Prior Year	Selectmen's Recommended Budget	Budget Committee Recommended	Budget Committee Not Recommended
HEALTH						
Agencies		\$37,913.00	\$40,288.00	\$39,297.00	\$39,555.00	
Animal Control		\$14,625.00	\$14,480.99	\$18,175.00	\$24,175.00	
WELFARE						
General Assistance		\$25,000.00	\$7,964.00	\$11,000.00	\$11,000.00	
CULTURE AND RECREATION						
Parks and Recreation	25	\$48,164.00	\$38,632.39	\$146,917.00	\$142,196.00	
Library	29	\$100,270.00	\$91,378.08	\$115,218.00	\$113,331.00	
Patriotic Purposes		\$1,346.00	\$374.09	\$1,346.00	\$1,346.00	
Other Culture		\$6,345.00	\$2,489.62	\$7,090.00	\$5,945.00	
CONSERVATION						
Conservation		\$4,339.00	\$5,497.82	\$4,886.00	\$4,886.00	
DEBT SERVICE						
Princ. - Long Term Bonds		\$70,000.00	\$70,000.00	\$70,000.00	\$70,000.00	
Int. - Long Term Bonds		\$16,415.00	\$16,415.00	\$10,920.00	\$10,920.00	
TANS		\$25,000.00	\$0.00	\$25,000.00	\$25,000.00	
OPERATING TRANSFERS OUT						
To Capital Reserve	19,27,28	\$81,000.00	\$81,000.00	\$91,000.00	\$31,000.00	\$60,000.00
<b>Totals</b>		<b>\$2,125,331.00</b>	<b>\$1,858,552.51</b>	<b>\$2,721,465.00</b>	<b>\$2,283,626.00</b>	<b>\$561,694.00</b>

# 1995 Estimated Revenue

Sources of Revenue	1994 Estimated Revenue	1994 Actual Revenue	Selectmen's 1995 Estimated Revenue	Budget Comm. 1995 Estimated Revenue
<b>TAXES</b>				
Interest/Penalties	\$50,000.00	\$53,511.05	\$45,000.00	\$50,000.00
Current Use	\$0.00	\$0.00	\$35,000.00	\$30,000.00
<b>INTERGOVERNMENTAL REVENUE-STATE</b>				
Shared Revenue	\$115,000.00	\$103,984.29	\$100,000.00	\$100,000.00
State/FEMA	\$0.00	\$1,106.62	\$0.00	\$0.00
State Highway Block Grant	\$77,190.00	\$77,190.45	\$81,724.00	\$81,724.00
<b>LICENSES AND PERMITS</b>				
Motor Vehicle Permit Fees	\$500,000.00	\$604,368.00	\$610,000.00	\$610,000.00
Dog Licenses	\$3,000.00	\$3,811.00	\$4,000.00	\$3,000.00
Bus. Licenses, Permits, Filing Fees	\$73,000.00	\$71,551.73	\$75,000.00	\$75,000.00
Fines & Forfeits	\$2,000.00	\$936.00	\$1,000.00	\$1,000.00
<b>CHARGES FOR SERVICES</b>				
Income from Departments	\$12,500.00	\$13,805.62	\$13,500.00	\$13,500.00
Cable Television	\$22,000.00	\$21,799.68	\$23,000.00	\$23,000.00
Police Details	\$23,000.00	\$14,424.75	\$14,000.00	\$14,000.00
<b>MISCELLANEOUS REVENUES</b>				
Interest on Deposits	\$20,000.00	\$57,030.84	\$55,000.00	\$55,000.00
Sale of Town Property	\$6,000.00	\$11,507.00	\$8,000.00	\$8,000.00
Federal Grant	\$0.00	\$0.00	\$50,000.00	\$50,000.00
Recreation Contributions	\$0.00	\$0.00	\$20,000.00	\$20,000.00
Withdrawal from Capital Reserve	\$70,000.00	\$0.00	\$0.00	\$0.00
Fund Balance	\$25,000.00	\$203,014.00	\$200,000.00	\$200,000.00
<b>Totals</b>	<b>\$998,690.00</b>	<b>\$1,238,041.03</b>	<b>\$1,335,224.00</b>	<b>\$1,334,224.00</b>

# Notes

## Town Meeting Summary, March 1994

Article 13. Sell the 1989 Police Cruiser known as '51'. **Passed**

Article 14. Raise and appropriate \$6,270 for computer equipment for the Police Department. **Passed**

Article 15. Raise and appropriate \$8,000 for two 11' highway plow packages. **Passed**

Article 16. Vote to renew the Atkinson Historical Society's five-year occupancy of the Peabody House and barn where it now maintains the Kimball Museum. **Passed**

Article 17. Raise and appropriate \$2,000 to install 228 feet of vinyl covered fence with two twelve-foot gates at the southern boundary line of the New Cemetery. **Passed**

Article 18. Raise and appropriate \$7,500 to reconstruct the roadway on the westerly side of the Kimball House leading from Academy Avenue into the new Cemetery and connecting to the Kimball Library Parking Lot. **Passed**

Article 19. Amendment to Cemetery Rules and Regulations. **Passed**

Article 20. Accept the Perpetual Care Funds. **Passed**

Article 21. Adoption of Ordinance Amended. **Passed as amended**

Article 22. Appropriate \$21,000 to the Capital Reserve Fund established to develop and equip a facility for the Atkinson Community Television, such monies to come from the revenue given to the Town by Harron Cablevision per franchise agreement. **Passed**

Article 23. Vote to authorize the use of the former Police Station for Atkinson Community television. Amended to add "without changing the exterior of the building". **Passed**

Article 24. Vote to raise and appropriate \$6,500 to purchase a voting machine. **Passed**

Article 25. Vote to raise and appropriate \$6,500 to resurface and stripe the Town Hall parking lot. **Passed**

Article 26. Motion to raise and appropriate \$7,600 to replace the heating system in town hall. **Passed**

## Town Meeting Summary, March 1994

Article 27. Motion to raise \$889 for the Special Needs program of Salem. **Passed**

Article 28. Raise \$1,000 to support Aids Response of the Seacoast. **Passed**

Article 30. Motion to raise and appropriate \$5,000 to research sites and for engineering costs for the relocation of the Town Garage. **Passed**

Article 31. Accept approximately 1.3 acres of land, donated by Warren Stickney representing the heirs of Ruth Stickney. **Passed**

Article 32. Motion to eliminate the inventory form. **Passed**

Article 33. Motion to accept penalty assessments as provided in New Hampshire RSA 466:31 regarding dogs. **Passed**

Article 34. Motion to accept provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Kimball Library Trustees to apply for, accept and expend, without further action by town meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year. **Passed**

Article 35. Motion to accept provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to apply for, accept and expend, without further action by town meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year. **Passed**

Article 36. Motion to see if the town shall accept the provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to issue tax anticipation notes. **Passed**

Article 37. Motion to vote to authorize indefinitely, until specific rescission of such authority, the Selectmen to transfer tax liens and convey tax title property by deed as they deem appropriate pursuant to RSA 80:42. **Passed**

Article 38. Motion to see if the town will vote to authorize the Town Treasurer, with the approval of the Selectmen pursuant to RSA 33:7 and 33:7A or otherwise, to hire such sums of money as the town will need in anticipation of taxes. **Passed**



***Department  
&  
Committee  
Reports***

# Zoning Board of Adjustment

The Zoning Board of Adjustment (and Building code Board of Appeals) is a quasi-judicial board whose authority is established under New Hampshire RSA 672-677. The intent of this legislation is to "...vest in a local board, whose members lived close to the circumstances and conditions, authority to determine the public need and means of meeting it." (Vannah vs. Bedford, 1971).

The task of the ZBA is to be fair and objective in reviewing issues brought before it, while balancing the interest of the town with the interest of its citizens. This is not often a simple task, but we do our best. During our public hearings, interested parties are always welcome to argue the pro and con of issues before the board, and ultimately issues are judged on the basis of zoning law, not on personal preferences, even in the face of overwhelming public opinion.

According to the town's Zoning Ordinance, it is the responsibility of the ZBA to issue and periodically (at 2 year intervals) review home business permits. After discussing the review process at length, the board decided to implement a more formal procedure for reviewing home businesses with the intent of keeping the town more accurately informed of the size and scope of these businesses. Reviewing the businesses helps protect the townspeople by assuring that as home businesses grow, they remain in compliance with the Zoning established by the town. It protects the business owner by establishing the nature of his or her business as a matter of public record. This helps to protect the business owner's grandfathered right to continue business as usual in the future, without worrying about whether zoning changes will adversely impact their businesses.

Rather than having every business owner attend a review meeting every two years, the ZBA has designed a survey form, which inquires as to the details of the business operations with an eye toward zoning concerns. The board reviews the information provided, and then either approves the application or contacts the applicant to ask for more information or for the business owner to meet with the board for a discussion. The process is beginning to work, and will probably become routine by the end of 1995.

At this time, we have room for one more alternate member on the ZBA. We would welcome the application of an open-minded, objective individual to join our board.

# Zoning Board of Adjustment

During 1994, the Zoning Board of Adjustment met 13 times, held 27 Public Hearings (plus continuances) and reviewed 27 Home Business renewals.

These hearings were concerned with requests for the following:

1. Variances to the Atkinson Zoning Ordinance (17)
2. Special Exceptions allowed by the Atkinson Zoning Ordinance (5)
3. Gravel Pit Permit (1)
4. Administrative Appeal (3)
5. Rehearing requests (1)

This year's hearing results were as follows.

Purpose of Hearing	Granted	Denied	Withdrawn	Upheld
Variances to:				
Sideline.....	4	1		
Frontage.....	5			
Wetland.....	3	1	2	
Buffer.....	1			
Gravel Pit Permit.....				1
Special Exceptions:				
New Home Business Permits.....	2	1		
Year Round Occupancy.....	Determined to be grandfathered			
Non-conforming/Expansion.....	1			
Administrative Appeal.....				3
Rehearing Requests.....		1		

Records of all public hearings and decisions are maintained in the Zoning Board of Adjustment Office and available for public review.

*Respectfully submitted,*

**Charles LeMay,**  
Chairman

# Cemetery Trustees

This past year has not been without its moments of sorrow, despair, disappointment and challenge.

The sudden loss on February 12, 1994 of "Ken" Masera, the resignation of Virginia Morelli on December 1, 1993, and only one lady with enough courage to run for the office of Cemetery Trustees and win, brought about quite a change in the Board's "M-O". One other person did volunteer in August, 1994.

Add to this the changes in the "Cemetery Rules and Regulations", the act recodifying the State of New Hampshire RSA 289, effective August 7, 1994, two warrant articles to carry out, the events taking place on a daily basis, plus a few complaints from lot owners, making it, in fact, not the best of times! However, members are alive and well, and plan in the coming months to address the outstanding problems with an acceptable resolvment for all concerned.

We, the Board of Cemetery Trustees, extend our gratitude to those individuals who shared with us in our attempt to enforce the "Rules and Regulations" made legal by the vote of the residents who attended the March 12, 1994 Town Meeting. Also, our thanks to the Police Department for their patrolling of cemetery grounds and their added duty as "gatekeepers".

*Respectfully submitted,*

**Una M. Collins,**  
*Chairman*

# Police Department

Overall, 1994 was a relatively quiet year. Outside thefts were down by 18% and vandalism reports were also down by over 22%. I am sorry to say the house breaks were up slightly over what they were in 1993, but we still have one of the lowest crime rates in the state. The New Hampshire State Police put out the state's overall statistics and we were rated as the lowest in Rockingham County and had the 8th lowest crime rate in the state.

In 1994, all calls for police services, which includes all phone calls into the police station and all police related services, totaled 20,362. In 1993, the total was 15,950. We received 4,412 more calls in 1994 than in 1993.

In July of 1993 we started operations in our new facility at the corner of Academy and Maple Avenues, in the Rockwell Building. Our new police station has worked out even better than I could have ever possibly expected it to. We now have a very professional building, with plenty of room to move around and take care of all the towns needs. This building has everything from a well-organized dispatch area to our own holding cell. All of us at the Police Department do thank the residents for approving the funds that allowed us to move into our new home.

In 1995 we are looking for our third full-time police officer. The reason this new full-time officer is needed is due to scheduling problems. We no longer have the resources in having part-time officers available to cover shifts that have to be filled in order to allow us to provide 24 hour a day coverage. I have applied for a grant under the recently approved federal crime bill to help us fund this position. I should have word on our application sometime in late February. If this grant is approved, all funds received will be applied directly to the warrant article for this new police officer.

I am glad that more of our senior citizens are taking advantage of the services that the police department is offering to all residents. We have in the past and will continue in the future to provide as many services to our seniors as we possibly can.

If any Atkinson resident should require any assistance, and wish to speak directly to me, I can always be reached by either calling the Police Department at 362-5536 or my residence at 362-5627.

Please drive defensively, love thy neighbor, and make 1995 a safe, memorable, and enjoyable year.

*Respectfully submitted,*

**Philip V. Consentino,**  
*Chief of Police*

# Fire Department

During the past year the members have accumulated over 10,000 hours in training and responding to emergency calls.

In the year of 1994 we have seen a decline of fire related calls and an increase of medical aid calls. We are prepared in both fields to respond as quick and efficiently as possible as the need arises. The membership has continued to educate themselves in all aspects of the fire service to protect life and property throughout our Town.

I would like to thank the membership of one of the few remaining all volunteer fire departments, for their continued commitment to achieve the highest level of professionalism, and for all their time given to our community.

As you may have heard, we are preparing for the E-911 emergency calling system throughout the State. The "E" stands for "enhanced" which allows the dispatcher to know the exact location of the caller. This will help in a variety of situations.

We thank the Townspeople for their continued support and for all the cards and letters we receive throughout the year.

*Respectfully submitted,*

**Michael E. Murphy,**  
*Chief*

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## 1994 Statistics

### Total Number of Calls - 292:

In-house rescues.....	159	Oven Fires.....	4
Motor Vehicle Accidents.....	29	Partition Fires.....	1
Chimney Fires.....	3	Odor/Propane Investigations.....	3
Grass Fires.....	6	Smoke Investigations.....	5
Illegal Burns.....	3	Water Problems.....	7
Alarm Activation.....	40	Lightning Strikes.....	3
Care Fires.....	2	Oil Burner Problems.....	2
False Alarms.....	1	Attic Fires.....	1
Wires Down/Transformers.....	5	Mutual Aid Responses.....	18

### Total Number of Manpower Hours - 10,461

Calls.....	6,409	Work Details.....	304
Training.....	1,108	Association Meetings.....	358
Duty Crew.....	671	Misc. (Board of Engineers, School, Parades, etc.).....	1,611

# Building Inspector

In 1994, construction grew steady although, this years project values were down due to smaller projects. We saw the town's first low-moderate housing development get underway with five of the properties dedicated to low-moderate income first time buyers through the NH First Time Buyers Program. We saw the completion of Bryant Woods Condominium Project (236 units in 6 years). Congratulations, Lewis Builders for a job well done.

1994 found the building department working together with all the Condominium Associations in reviewing and approving proposed improvements within individual units. There are still Commercial-Industrial lots not built on in town and the Building Department encourages and will work with owners to develop or expand their businesses. **We encourage development of commercial sites.**

## Reminder to Residents:

1. Check to see if you need a building permit prior to the start of your project. Give yourself plenty of time in case you need to apply to the Zoning Board for a Variance or Special Exception or need a survey.
2. Permits are valid for 6 months ( from the date of issue). If the work the permit was given for is not started within 6 months from the date of issue or if the work is stopped and no inspections are done for six months, the permit may be **voided**.
3. When the project is complete don't forget to contact the appropriate inspectors for final inspections. You must be issued a Certificate of Occupancy prior to the use of whatever you have been given a permit for, i.e. pools, additions, newly finished basements, garages, etc.
4. **Certificates of Occupancy** complete the building permit process and are added to the applicants file to show that the project was done according to code.

In 1994, 203 Permits \*\* were issued, total value \$5,068,832.00.

Type	Number of Permits
New Homes.....	25
Foundations.....	28
Condominiums.....	28
Garages.....	9
Additions.....	25
Remodeling.....	53
Decks.....	8
Sheds.....	7
Pools.....	14
Commercial.....	5
Greenhouse.....	1

\*\* List of 1994 Building Permits are available in the Code Enforcement Office for public review.

*Respectfully submitted,*

**Robert Jones,**  
*Building Inspector*

# Highway Department

1994 was a very productive year with a large portion of Lower Maple Avenue and Providence Hill Road shimmed, a portion of Sawyer Avenue and all of Meditation Lane being shimmed and overlayed with hot top.

Also Belknap Drive was reconstructed, finishing the road work for that neighborhood. Paving is the most obvious work the Highway Department does. Drainage projects are less obvious and usually less appreciated than paving, but are fundamental for extending the life of our highway system. In 1994 your Highway Department completed projects on Providence Hill Road, Far View Hill Road, and Robie Lane to name a few. We also did extensive shoulder work throughout the Town to help provide proper drainage.

Other work I hope people noticed was the mowing of the sides of the roads. By utilizing the right equipment over the year, it became possible to maintain that area faster and cheaper than in the past.

I feel the shoulder area of our highway system is where I need to continue to strive for a greater consistency and management, such as the removal of more trees, extension of drainage ditches, and telephone poles moved back (such as Sawyer Avenue). This will provide a safer highway system not only for cars but for pedestrians and cyclists as well.

I would like to publicly thank John Masse (the only other permanent Highway Department employee) for doing an excellent job - despite the long and crazy hours. I would also like to thank all the private contractors, who do most of our plowing and sanding, for their outstanding efforts.

As Road Agent, I appreciate the public's support in the past; and I am asking for your continued support for your Highway Department and its goals.

*Respectfully submitted,*

**Edward A. Stewart,**  
*Road Agent*



# Kimball Public Library

Kimball Public Library celebrated its 100th anniversary this year; 1994 was a year of progress and transition. Ann Donahue and Shannon McCarthy left to pursue their educations; Chris Barney, Nancy Pine and Cynthia Gunda joined the staff. Susan Gleason resigned, and Joseph Rodio became the new library director in July; Carolyn Birr served as interim director.

Hours were expanded in September to include 2 - 8 pm on Fridays. Circulation continues to increase with an average growth of approximately 100 loans per month. Wherever financially possible, materials for loan and reference have been expanded. Story hours continue to be very popular with preschoolers. The staff and volunteers participated in enrichment activities at the regional and state level.

Study determined the library needs to expand to keep pace with population and technology. A group chaired by Jamison Tomasek is researching future needs. An architectural study is anticipated, and contact has been made with the NH Charitable Trusts and Attorney General's Office. Discussions have taken place with neighboring trustees and administrators on the feasibility of joint growth.

The Friends maintained their consistent valuable support. In addition to purchasing several pieces for children's and adult's reference, the Friends added to the video collection with Ken Burn's "Baseball" and the "Victory at Sea" series, provided Children's Museum passes, published the 100th anniversary booklet, and participated in the anniversary celebration by bringing Celtic musician-storytellers. Also through the efforts of the Friends, we can proudly display a set of congratulatory documents from the state on our 100th birthday.

An ADA-conforming restroom was planned for 1994 and should become a reality in 1995. An independent study has indicated KPL is in good general compliance with ADA requirements.

We most gratefully acknowledge the many contributions and memorial gifts received this year. Thanks also go to our loyal volunteers for their constant support. Special thanks go to our patrons, without whom KPL could not thrive and grow.

Please remember the library belongs to the Town for **your** enjoyment and education. Your library is so much more than a building full of books; it is a repository of ideas and information to enrich your days. Come and see what a great place **your** public library is!

*Respectfully submitted,*

**Sally Ann Dowd**, Secretary  
Board of Trustees

# Conservation Commission

This past year the Atkinson Conservation Commission has been very busy with several projects. The commission met with the chairman of the Hampstead Conservation at its meeting in February so that Hampstead could explain about its trail system, where the trails were located and how they obtained easements from landowners so the trail system could be expanded. In particular Hampstead was interested in connecting into Sawmill Swamp and Marshall land areas in Atkinson if our commission could obtain the necessary easements.

The commission has discussed several Wetland Board applications before it this past year, done site walks as part of the process and made recommendations to the State. The projects range from driveway crossings for house lots to ponds, to dam repair and maintenance.

The commission has reviewed projects before the Board of Adjustment for variances from the local wetland ordinance buffer. Most of the requests were remaining lots in existing subdivisions: Juniper Road, Rockingchair Lane, and Moccasin Lane. This past fall we held a hearing on a proposal which requested waivers from the wetland ordinance in order to construct both the foundations and septic systems within the wetland set back areas. The commission voted not to recommend waivers be granted for these areas both due to the value of the wetland systems and lack of planning information.

The commission finished its review of Atkinson's Town Forest Management Plan and voted to implement the next scheduled logging project. We obtained bids through the consulting forester and started logging on the Marshall land off Island Pond Road north of Route 111 this fall.

The conservation commission applied for and obtained a grant through Rockingham Regional Planning Commission/Office of State Planning and N.H. Audubon Society to evaluate our wetlands in our community and as a second phase of this two year grant to review our local wetland ordinance and update it with the information obtained. This fall after receiving the grant, the commission asked for volunteers from the community and approximately ten people stepped forward to donate their time and talents while learning more about the lands of this town. This volunteer group had one organizational meeting in November and is starting its work in January 1995. The first step is reviewing existing local planning information, resources, maps, and documents. In the spring the groups will do field work. Landowners will be notified by letter and the Selectmen will receive regular updates.

The commission encourages the townspeople to enjoy and use the town conservation lands. The trails are here for your outdoor passive recreational activities.

*Respectfully submitted,*

**Carole Hall,**  
*Secretary*

# Atkinson Government Study Committee

The Atkinson Government Study Committee was formed by the Board of Selectmen in February as an “ad hoc committee”. With the agreement of the Selectmen, it took as its charter ***“to review and analyze the organization, operation and efficiency of present Town government to determine if changes and/or modifications are needed or warranted to better serve the needs of the Town’s citizens.”*** The committee gathered and reviewed information on present Town government, met with the New Hampshire Municipal Association to get a State perspective, conducted workshops with each of the Town’s departments, visited other towns of similar demographics to learn how they were governed, gathered additional information as needed, and then, considering all input, came up with observations and recommendations. The final report of the AGSC was presented to the Selectmen on October 27 for their consideration.

For the most part, the AGSC found the Town to be functioning reasonably well. Areas in which the AGSC made recommendations concerned how the Board of Selectmen conduct their business, how the Town departments need to interact, the need for contingency planning within the Fire Department, the need for a plan for transitioning to a full time Police Department, and the general need for an increased level of future planning. A full copy of the report is available at Town Hall and all citizens are encourage to read it as it potentially affects the future direction of Town government.

The AGSC has generally been pleased with actions taken so far with respect to its report. Several recommendations have already been implemented. Other recommendations, supported by the Board of Selectmen, will be brought before the Townspeople for a vote.

1. The AGSC clearly saw the limitations to what can be accomplished by a part-time Board of Selectmen, part-time positions, and the reliance on considerable volunteerism. The AGSC, and the Selectmen, believe it would greatly benefit the Town to adopt a Town Administrator form of government. The Town Administrator would be a paid professional responsible for carrying out the day to day business of the Town, assisting and Department Heads in performing their duties, researching and setting up practices for the Town, assisting in future planning, etc. It is believed that the efficiencies introduced by this position would very quickly save the Town tax dollars.

# Atkinson Government Study Committee

2. The AGSC noted that road maintenance is the largest expenditure of the Town and hence saw the Town moving in the direction of a full-time Highway Supervisor to see to it that the Town gets the most for what it expends. The Selectmen have decided to submit this as an article for this year. The Highway Supervisor, if adopted, would be responsible for planning the future of Town roads, being abreast of the latest technology, negotiating the best deal for the Town, supervising the completion of work, etc.

3. The AGSC recommended a combined Town Clerk/Tax Collector position. Although unanimously endorsed by the Selectmen, this change is being submitted as a petitioned ballot article, as required by State law. The reason for this suggested change is strictly economic. The offices of Town Clerk and Tax Collector were meant to be reasonably self sufficient. This is not the case presently with fees going to the office holders, and the Town picking up expenses of the offices. If this article is adopted, it will bring the compensation in line with the position, and what is being paid by other towns, with no diminishing of services.

The AGSC has enjoyed the task it was charged with doing, namely taking an independent view of what might be changed in Town government. It has hopefully served the purpose of being a catalyst for further discussion by the Selectmen, Department Heads, the Townspeople, and future committees.

*Respectfully submitted,*

**Robert Snicer,**  
*Chairperson*

**Barbara Brown,**  
*Vice-Chairperson*

**Kenneth Barratt,**  
*Secretary*

*Vickie Butler  
John Kiley  
Edwin Martin  
Phyllis Tingley*

*Sandra Cassano  
James Kirsh  
Frank Mees  
Jacqueline Traynor*

*Sue Goodwin  
Carmen Maglia  
Kenneth Putney*

# Building Needs Committee

It was with great pride that the Building Needs Committee celebrated the completion of the conversion of the Rockwell School into a state-of-the-art Police Station, the Rockwell Building, and witnessed its dedication in June of 1994. To the Atkinson Taxpayers whose support made this possible, and to the many people whose resolute efforts made this a reality . . . **Thank You.**

During 1995 the Committee has less visible tasks:

To sustain a strong maintenance program for our existing facilities under the direction of Maintenance Supervisor Fred Childs;

To persist in researching sites for the planned relocation of the Town Garage in 1996; and

To begin preliminary investigation of the future Fire Department site and facility requirements.

The Building Needs Committee has been fortunate to have members who bring different areas of expertise to each of its projects, as well as the willing participation of other departments' skills and advice. We look forward to continuing to enjoy this spirit of cooperation during the coming year.

*Respectfully submitted,*

**Barbara Snicer, Co-Chairman**

**R. B. Wood, Co-Chairman**

# Historical Society

The Society members once again extend their appreciation for your continued support, especially in voting for the renewal of its five-year occupancy of the Parson Peabody House and barn. Donations throughout the years have added to the number and diversity of the displays which the space in this building, dating back to 1772, has made possible.

Last year's projects have been completed, along with two additional ones brought up later on in the year. (1) An alarm sensor, for added security, was installed on the second floor and (2) the removal of stumps from the grounds of the Museum and Library after the roadway from Academy Avenue into the New Cemetery and parking lot was completed. Now that the area is free of trees, bushes, and poison ivy, perhaps it can be completely mowed and truly appreciated.

All these expenditures have been funded with profits from the Society's annual fundraiser, the Yard Sale, made possible through the donations of its many supporters and the efforts of its members.

The Kimball Museum is open on Wednesday afternoons and by appointment. Visitors are welcome. So are new members.

Thank you.

*Respectfully submitted,*

**Una M. Collins**, President  
*Atkinson Historical Society*

**MASON + RICH**  
**PROFESSIONAL ASSOCIATION**  
*Accountants and Auditors*  
Two Capital Plaza, Suite 3-1  
Concord, NH 03301

April 12, 1994

Board of Selectmen  
Town of Atkinson  
21 Academy Avenue  
Atkinson, New Hampshire 03811

In planning and performing our audit of the financial statements of the Town of Atkinson, New Hampshire for the year ended December 31, 1993 we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit, we did become aware of several matters that are opportunities for strengthening internal controls and operating efficiency. The material that accompanies this letter summarizes our comments and suggestions regarding those matters. This letter does not affect our report dated March 14, 1994 on the financial statements of the Town.

We will review the status of these comments during our next audit engagement. We have already discussed these comments and suggestions with various Town personnel and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

*Respectfully submitted,*

**MASON + RICH**  
**PROFESSIONAL ASSOCIATION**  
*Accountants and Auditors*

# Mason + Rich

## Monthly Reconciliations

**Finding** - The cash account on the general ledger is reconciled properly each month to the bank. However, we noted during our audit that the accounts payable account is not reconciled or reviewed at month end.

**Recommendation** - A Balance Sheet Total report should be run at the end of each month. The balance in the accounts payable account (#40-20200-000-00) would then be reconciled to any outstanding invoices that had not been paid at month end. The other accounts on the balance sheet should be reviewed, and any changes in the balances accounted for.

**Management's Comments** - Monthly review of the balance sheet is not being performed.

## Road Bond Accounts

**Finding** - There appears to be lack of centralized accounting function for tracking road bond account balances. While the Selectmen accept all new bonds and approve the release of funds only upon recommendation of the Planning Board and after inspection by an engineer, there is confusion as to what road bonds the Town still holds and what the actual balance is in the accounts.

**Recommendation** - The road bond accounts are properly in the possession of the Town Treasurer. However, as the Selectmen's office accepts and approves the release of the funds, we would recommend that the bonds be accounted for through the Selectmen's Office. This would not need to be done on the general ledger, but could be either done manually or on a computerized spread sheet program. The monthly or quarterly statements would be used to update the account balances, and the statements would then be forwarded to the Treasurer. The information could be maintained on an annual basis, with balances carried forward to the beginning of the new year, and the prior year's spread sheet filed for future reference.

**Management's Comments** - This will be implemented September 1, 1994.

## Police Department Donations RSA 31:95 B

**Finding** - The activity for the Police department donations is accounted for in an expenditure account.

**Recommendation** - The Selectmen properly approve all disbursements from the funds that are donated. However, we think that the accounting for the activity would be easier if the activity (receipts and disbursements) was posted to a liability account (unexpended balance) on the balance sheet. Then the balance in the account at any time would be the balance available to be used. Also, where the account carries over from year to year, this would make it easier to track. Also, not as many manual records would have to be maintained in the Accounting Office. A computer printout of the activity in the account would provide a record of the activity.

**Management's Comments** - This will be implemented as soon as the final 1993 audit report has been received.



***Vital  
Statistics  
1994***

# Vital Statistics

## Births 1994

Date	Name of Child	Mother's Maiden Name	Name of Father
Jan 9	Alexandra Margaret Difeo	Lorrie A. Jodat	Craig F. Difeo
Feb 4	Molly Lynne Cartier	Maureen Crites	Michael W. Cartier
Mar 24	Andrew Thomas Champagne	Denise Beacham	Thomas A. Champagne
Apr 2	Tyler Richard Cifelli	Bonnie A. Starkie	Robert W. Cifelli
4	Kiara Nicole Councilman	Janine M. Sawyer	Stephen R. Councilman
5	Zachary James Sluss	Linda J. Parker	James R. Sluss
18	Mathew Robert Smith	Paula J. Natale	Randy Smith
May 12	Taylor Marie Stikeman	Christina Calabria	John D. Stikeman
July 19	Kathryn Claire Tomasi	Sandra G. Woodland	Edward A. Tomasi
23	Katherine C. Ambrosio	Lisa C. Chavers	David C. Ambrosio
Aug 2	Jarred Cody Greenlaw	Susan E. Ketchen	Brett Jay Greenlaw
15	Christopher John Gosselin	Barbara J. Karter	John A. Gosselin
16	Michael Anthony Komornick	Leigh A. Goodnough	Anthony Komornick
Sept 3	Tyler Mitchell Smith	Joanne C. Gosselin	Michael A. Smith
5	Kathryn Elizabeth Keane	Elizabeth Mahoney	William A. Keane
13	Jonathan Thomas Morse	Christine R. Lewis	Harold J. Morse
Oct 2	Kate Mary Farrell	Susan Jackson	Willard Farrell
25	Noelle Therese Labrecque	Susan T. Baxter	Richard J. Labrecque
Nov 4	Brandon Michael Duke	Elaine Clausnitzer	Laurence A. Duke
Dec 1	Aaron Joseph Kenney	Laura J. Insero	Paul Kenney
4	Alexandra Duerr Tomasek	Christine D. Duerr	Jamison L. Tomasek
14	Nicole Jane Difraia	Susan Bell Dolloff	Joseph Difraia, Jr.
16	Kate Elizabeth Sheridan	Beth A. Donahue	Thomas P. Sheridan

## Deaths 1994

Date		Name of Deceased	Age	Name of Parents
Jan	3	Charlotte R. Fairbanks	75	Burial
	8	Louise C. Senter	50	Burial
Feb	12	Kenneth B. Masera	47	Joseph Masera / Patricia B. Whitehead
Mar	3	Erdine S. Mitton	93	Burial
	28	John F. Donahue	70	Burial
Apr	1	Donald R. Wain	71	Burial
May	1	Jesse T. Fuller	88	Jesse T. Fuller, Sr. / Avis E. Wallace
	7	Irene Marie Faucher	69	Alcide Parent / Simonne Nadeau
	17	John J. Goggin	68	Burial
June	14	Charles A. Mallen	83	Burial
	17	John A. Cronin	89	Patrick A. Cronin / Hannah M. Sullivan
July	2	Douglas G. Caton	37	George Caton / Eleanor Getchell
	18	Lillian Ruth Gould	83	William Sloan / Margaret Wallace
	27	Leo A. Picard, Sr.	65	Arthur Picard / Ida Morin
Aug	12	Katherine T. Dunn	32	Burial
	21	Samuel J. Lofthouse	49	Joe Lofthouse / Emily Holgate
Sept	19	Samuel Ribak	75	Robert Ribak / Edith Holtzman
Oct	4	Helen Mae Neily	47	Burial
	8	Eunice Rosena Nye	72	Burial
	29	John Francis McGrath	19	Burial
Nov	6	Lester M. Simmons, Jr.	56	Lester M. Simmons, Sr. / Beatrice L. Babb
	25	Gertrude M. Difeo	79	Edward Middleton / Julia Sampson
Dec	5	William Edward Fenton	42	Adrian J. Fenton / Marie T. Paquette
	31	Doris A. Chooljian	83	Ralph A. Buzzell / Jenney Torrey

## Marriages 1994

Date	Groom & Bride	Residence	Officiant
Jan 22	Shawn David Palmer Carolyn Elaine Summer	Atkinson, NH E. Hampstead, NH	Carlos F. Paz - Reverend
24	Christopher William Powers Kristene Lucille Guay	Atkinson, NH Atkinson, NH	Linda S. Jette - Justice of the Peace
Mar 1	Gary Michael Tillson Sheryl Ann Pond	Atkinson, NH Atkinson, NH	John H. Pickering - Justice of the Peace
19	Donald Thomas Williamson Sharon Ann Schumaci	Atkinson, NH Atkinson, NH	Richard J. Rondeau - Justice of the Peace
Apr 2	Michael Arthur Elizabeth Bartlett Milone	Atkinson, NH Atkinson, NH	Rev. Robert F. Dobson - Pastor
23	Stephen Anthony Fichera III Mary-Beth Meuse	E. Hampstead, NH Atkinson, NH	Rev. Florent R. Bilodeau R. C. Priest
May 4	Barry Steven Carpenter Stacey Thompson	Atkinson, NH Atkinson, NH	Linda S. Jette - Justice of the Peace
7	John Thomas Welch Jill Suzanne Lundgren	Epping, NH Atkinson, NH	Rev. Robert F. Dobson - Pastor
27	Vincent Thomas Siano, Jr. Kaye Margaret Elliott	Arlington, VA Arlington, VA	Gilbert E. Miller - Ordained Clergyman
June 7	Alan Gill Antoinette Cervenly Uffner	Atkinson, NH Atkinson, NH	Linda S. Jette - Justice of the Peace
25	Lawrence William LaPlante Laurie Anne DeSando	Atkinson, NH Atkinson, NH	Robert E. Aspinwall - Clergyman
July 9	Russell Bruce Beaulieu Marcelle Laurette Mullen	Atkinson, NH Atkinson, NH	Richard J. Rondeau - Justice of the Peace
16	Scott James Jardon Victoria Lee Schaltenbrand	Worthington, CO Worthington, CO	Rev. Frank Haggerty - Pastor
Aug 6	William Fawcett Susan Lynn Smith	Sandown, NH Atkinson, NH	Richard J. Rondeau - Justice of the Peace
13	Michael Guerin Cunningham Heather Irwin Goelzer	Plaistow, NH Atkinson, NH	Rev. Albert W. Snow - Priest
13	Thomas James Leonard Karen Beth Vogel	Atkinson, NH Atkinson, NH	Linda S. Jette - Justice of the Peace
14	Walter Albert Magurn Cynthia Ann Carbonneau	Concord, MA Burlington, MA	Roderick A. MacDonald Ordained Minister

## Marriages 1994

Date	Groom & Bride	Residence	Officiant
Aug 20	Garrick Lester Johnson Dawn Irene Lippold	Bedford, NH Atkinson, NH	Gilbert E. Miller - Ordained Clergyman
20	Timothy Andrew Kimball Laura Diane Fogel	Haverhill, MA Haverhill, MA	Gilbert E. Miller - Ordained Clergyman
27	Rick A. Longtin Diane J. Townsend	Atkinson, NH Methuen, MA	Leo Beaulieu - Justice of the Peace
27	David Lewis Milkey Karen Marie Linehan	Wellesley, MA Atkinson, NH	Rev. Florent R. Bilodeau R. C. Priest
27	Robert Craig Plank Marylin Stasio	Atkinson, NH Atkinson, NH	Richard J. Rondeau - Justice of the Peace
27	Robert John Zukas Deborah Jane Coombs	Atkinson, NH Atkinson, NH	Richard B. Thompson - R. C. Priest
Sept 10	Donald William Clark, Jr. Autumn Dawn Antolewicz	Bar Habor, ME Atkinson, NH	Anne K. Priestley - Justice of the Peace
12	John Francis Allen Mary Noonan	Haverhill, MA Haverhill, MA	Richard L. Smith - Justice of the Peace
17	Kenneth Dwayne Sweet Patricia Estelle Prunier	Stoneham, MA Atkinson, NH	Richard B. Thompson - R. C. Priest
17	Randy Howard Houle Carol Lynn Cole	Methuen, MA Atkinson, NH	Gilbert E. Miller - Ordained Clergyman
Oct 8	Charles Warren Hagg Mary Ann Sylvie Michaud	Atkinson, NH Atkinson, NH	David Yassenka - Pastor
9	William Joseph Flynn Patricia Marvin McIsaac	Atkinson, NH Atkinson, NH	Rev. Florent R. Bilodeau R. C. Priest
15	George Francis Manthorn Morgan Beth Willey	Atkinson, NH Oxford, OH	Rev. Robert F. Dobson - Pastor
23	Joseph Gerard Blanchet Michelle Marie	Atkinson, NH Atkinson, NH	John Francis Kiley Sr. - Justice of the Peace
29	Clifton Douglas Copp, Jr. Jennifer Joy Avila	Atkinson, NH Atkinson, NH	Jack L. Daniel, Jr. - Pastor
Nov 12	Julius Irvin Burnsed, Jr. Toni Annette Santos	Lowell, MA Lowell, MA	Linda S. Jette - Justice of the Peace
Dec 3	Toby Charles Santos Joanne Alisa Cloudman	Billerica, MA Billerica, MA	Linda S. Jette - Justice of the Peace
14	Thomas Michael Garlick Jena Williams Alexander	Atkinson, NH Atkinson, NH	Ann Marie Mooney - Justice of the Peace

# Application For Committee Appointment

Atkinson couldn't function as well as it does if we didn't have volunteers to work on the several boards, commissions and committees. If you are a registered voter of Atkinson and would like to serve as member of one of the following, please fill out the form below, noting your area of interest, and submit it to the Selectmen's Office.

- 
- ☐ Board of Adjustment
  - ☐ Building Needs Committee
  - ☐ Cable TV Advisory Board
  - ☐ Community Center Committee
  - ☐ Conservation Committee
  - ☐ Highway Safety Committee
  - ☐ Planning Board
  - ☐ Recreation Commission
  - ☐ Recycling Committee
  - ☐ Other (Please Specify) \_\_\_\_\_

**Notes/Questions/Suggestions:**

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Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_



